



## **Physical, academic and support facilities-**

The College ensures optimal allocation and utilization of the available financial resources for Maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students.

### **Laboratories:-**

1. Record of maintenance of instruments and equipments is maintained by lab technicians and supervised by HODs of the concerned departments.
2. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises.
3. The instruments and equipments used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments.
4. Computerised stock entries are updated annually.
5. There is systematic disposal of waste of all types such as biodegradable chemical/chemical and ewaste.

### **Computers:-**

1. Computer maintenance through maintenance committee is done regularly by the college staff and nonrepairable systems are disposed off.
2. Software and Hardware are periodically reviewed and upgraded as per requirement. The ICT Smart Class Rooms and the related systems are maintained with maintenance committee of the corresponding service provider.

### **Library :-**

1. The requirement and list of books is taken from the concerned departments HoDs. The finalized list is duly approved by the Principal. The Library Advisory Committee meets periodically to review the needs of the library.
2. The Library has special facility for visually challenged students as the library provides special software for their reading purposes.
3. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

4. The proper account of visitors (students and staff) on daily basis is maintained.
5. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee.

**Classrooms:-**

1. The College has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other.
2. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments.
3. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the cleaning services employed on contract.
4. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

**Sports Facilities :-**

1. The College has its own sports ground that is maintained and upgraded regularly with the help of ground staff and other contracting agencies.
2. The Indoor Halls housing Table Tennis Tables are maintained by the game and sports department.

