

Office of the Principal, Nabira Mahavidyalaya, Katol

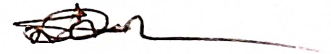
Notice

All Heads are hereby informed to follow following practices in their Departments from the academic session 2022-23.

1. Make at least one MoU of the department and conduct at least one activity under MoU in every session.
2. Maintain complete record of all schemes like mentor/ mentee, Remedial classes etc.
3. Encourage faculty for FDP (The college will sponsor registration fees with prior permission)
4. Encourage faculty to publish papers in UGC care list journals (The college will sponsor Rs. 1500/- or actual expenditure whichever is less once in the academic session to one faculty.)
5. Encourage faculty to publish sole author books/ chapters in the books. (The College will sponsor Rs. 2500/- for sole author books and Rs. 1000 /- for chapters in the book once in the academic session to one faculty.
6. Identify and adopt at least one best practice keeping in view that it is distinctive. (Contact Dr. Bipin Kalbande for more details.)
7. Maintain proper placement records of students with evidences like ID cards/ appointment order, passport photograph etc
8. Maintain proper record of Students' progression. (Students admitted from UG to PG)
9. Start at least one certificate course in the Department from 2022-23 or next session. (Contact IQAC for details)

10. Unit Test records with geotag photos
11. Every Department should have its own email id in the following format:
nmv.com/phy/chem/Mar/Eng@gmail.com
12. Financial records regarding all the Departmental activities should be maintained in the department.
13. Encourage faculty to apply for research grants from various funding agencies.

13.10.2022



Principal
NMV. Katol

All Heads will sign here
with their names.