

PROSPECTUS

2022



Estd. 1961

Shikshan Prasarak Mandal, Katol's

NABIRA MAHAVIDYALAYA, KATOL

Approved U/S/ 2(f) & 12(B) of U.G.C. Act. 1956

Affiliated to RTM Nagpur University, Nagpur

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🌐 www.nabiramahavidyalayakatol.com



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Nabira Mahavidyalaya
Dhantoli, Katol, Dist. Nagpur
affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Maharashtra as
Accredited
With *CSPA* of 2.76 on the four point scale
at *B++* grade
valid up to June 07, 2027*

Date : June 07, 2022



Director



Founder Donor



Late Shri Bhikulalji Nabira

OUR FORMER PRESIDENTS



Late Bar. Shri S.K. Wankhede



Late shri K.K. Chandak

Quality Policy

We at Nabira Mahavidyalaya, Katol commit ourselves to achieve exemplary standards in education.

We shall continually improve all our processes and strive to provide environment conducive to the pursuit of knowledge and overall development of personality.

We shall encourage students to realize their full potentials to become good citizens.

We shall encourage all to adhere to the highest ethical standards and integrity and strive for enhancing level of satisfaction of students, parents and society.

*Principal & Staff
Nabira Mahavidyalaya, katol*

। पालकांसाठी महत्त्वाच्या सूचना ।

महाविद्यालयात प्रवेश घेतलेल्या प्रत्येक विद्यार्थ्यांच्या शैक्षणिक तसेच सर्वांगीण विकासाकरीता आमचे महाविद्यालय सदैव प्रयत्नशील राहिल हे आमचे आपणाला आश्वासन आहे. या प्रयत्नात आपला सक्रीय सहभाग व मार्गदर्शनाची आम्हाला अपेक्षा आहे. या संदर्भात आपणास खालील सूचना करण्यात येत आहेत. प्रत्येक पालकाने आपल्या पाल्याला महाविद्यालयात प्रवेश देण्यापूर्वी या सूचना काळजीपूर्वक वाचल्या आहेत असे गृहीत धरल्या जाईल व त्या सर्वांना मान्य आहे असे समजल्या जाईल.

- १) आपल्या पाल्याच्या महाविद्यालयातील उपस्थिती व इतर बाबीसंदर्भात पालकांनी वेळोवेळी महाविद्यालयात भेट देऊन माहिती करून घ्यावी.
- २) आपल्या पाल्याकडून महाविद्यालयीन शिस्तीचे काटेकोर पालन अपेक्षित आहे. गैरशिस्त वर्तनामुळे होणाऱ्या दंडात्मक कारवाईला आपण जबाबदार राहाल.
- ३) महाविद्यालयात ७५% पेक्षा कमी उपस्थिती असल्यास आपल्या पाल्याला विद्यापीठाच्या परीक्षेला बसता येणार नाही. तसेच तो कोणत्याही फी सवलत व इतर शिष्यवृत्ती करीता पात्र राहणार नाही.
- ४) महाविद्यालयाने नेमून दिलेल्या गणवेशातच पाल्याला महाविद्यालयात येणे बंधनकारक राहिल.
- ५) महाविद्यालयीन शिक्षण शुल्क व इतर शुल्क वेळेवर भरण्याची जबाबदारी पालकाची आहे. विलंबाकरीता सर्वस्वी त्यांची जबाबदारी राहिल व दंडात्मक कारवाई त्यांना मान्य राहिल.
- ६) महाविद्यालयीन विद्यार्थ्यांना मिळणाऱ्या फी सवलती व इतर शिष्यवृत्तीचे आवेदन-पत्र वेळेवर अचूक भरण्याची जबाबदारी पालकाची आहे. आवेदन-पत्रात त्रुटी असल्यास आवेदन -पत्र नामंजूर करण्यात येईल व त्याची जबाबदारी आपली राहिल.
- ७) आपल्या पाल्याकडून महाविद्यालयात प्राचार्य, प्राध्यापक, शिक्षकेतर कर्मचारी व सहयोगी विद्यार्थ्यांबरोबर आदराची व सौजन्याची वागणूक अपेक्षित आहे.
- ८) महाविद्यालयीन कार्यासंबंधी आपल्या पाल्याच्या तक्रारी, अडचणी व सूचना असल्यास पालकांनी कार्यालयात प्रबंधकाशी संपर्क करावा व सूचना नोंदवाव्या. यानंतरही आपणास अडचण असल्यास संबंधित प्राध्यापक अथवा प्राचार्यांशी संपर्क साधावा.
- ९) आपल्या पाल्याला महाविद्यालयाने नेमून दिलेल्या वेळेत वर्गशिक्षण, प्रात्यक्षिक व ग्रंथालयात पुस्तक वाचनाकरीता किमान ६ तास महाविद्यालयात हजर राहणे अनिवार्य आहे.
- १०) पालक-शिक्षक मेळाव्याचे आयोजन पालकांच्या समस्या जाणून घेऊन त्याचे समाधानकारक निवारण करण्याकरीता केले जाते. पालकांना या मेळाव्याची सूचना देण्यात येते. पालकांनी या मेळाव्याला अवश्य हजर रहावे.
- ११) महाविद्यालयाला अथवा शिक्षकांना आपल्याला विशेष महत्त्वाच्या सूचना देण्याकरीता किंवा आकस्मिक कारणाने संपर्क साधण्यासाठी आपण आपला घरचा (नसल्यास शेजाऱ्याचा) फोन नं. प्रवेश अर्जात दिलेल्या जागेवर अवश्य नोंदवावा तसेच स्वतंत्ररित्या कार्यालयाला कळवावा.

Important Notes

A) For Students, Parents & Guardians :-

1. Please read this Prospectus carefully.
2. Special Care must be taken to fill up the admission form completely and accurately. If false or incomplete information is given in the form, the admission may be rejected.
3. Your special attention is invited specially to the rules regarding payment of fees, attendance and discipline.
4. Students should carefully read the notices displayed on College Notice Board and act accordingly.
5. Students must submit all documents (E.B.C. Scholarship, Caste Validity, Examination Form, etc.) along with application form within the specified dates. They will be solely responsible for non-submission or late submission of forms.
6. The Principal is empowered for addition, deletion and modification of rules which will be displayed on College Notice Board.
7. **Ragging is strictly prohibited within the college campus. Strict action will be taken against students involved in such activities.**

B) For Parents and Guardians :

1. Parents and Guardians are requested to make it convenient to contact the subject teachers and Principal to know about the progress of their ward's attendance and behaviour.
2. Your co-operation and suggestions are welcome which alone can help us in improving academic tone and discipline of our college.

Admission Rules

1. Admission process for admissions in B.Sc.I, B.Com.I and B.A.I classes will be as per Govt. of Maharashtra Circular No. G.B.C.-1996/183296/मा.श्री. - dated 02.06.1997 and Government Resolution No. U.G.C. 2003/(33/03)/2/{d.{e.dated 17th April 2003.}}
2. All students aspiring admissions including those who have passed 1st or 2nd year examination of RTM Nagpur University privately will have to fill up Enrollment form of RTM Nagpur University, Nagpur at the time of admission.
3. It is obligatory to write the University Enrollment number on the application form for all students who have passed the qualifying examination from any other college under the jurisdiction of Nagpur University or those availing ATKTK facility.
4. Students passing from any university other than RTM Nagpur University will have to submit **Migration Certificate and Eligibility Certificate** along with application form. They will also have to fill up Enrollment Form of RTM Nagpur University, Nagpur.
5. Application form must be filled up completely by the student in his/her own handwriting.
6. Applicant must mention clearly the subjects chosen by him/her on the application form. Subjects once chosen by the student will not be changed.
7. No admission will be granted against reserved seats if the applicant does not submit caste certificate along with the application form.
8. Applicant must attach two self attested Xerox copies of the following documents along with the application form and original documents at the time of admission :
 - a) **School/College Leaving Certificate**
 - b) **Mark Sheet of qualifying examination**
 - c) **Caste/EWS Certificate for category reservation & freeship**
 - d) **Caste Validity Certificate**
 - e) **S.S.C. Diploma for date of birth**
 - f) **Domicile certificate**
 - g) **Non Creamy Layer Certificate (For OBC only)**
 - h) **Self Aadhaar Card**
 - i) **Defence Service certificate & Domicile Certificate of Mother/Father**
(In case of Ex/Active Defence Servicemen.)
 - j) **Certificate in the proforma D/D-1** (In case of candidate with Disability)
 - k) **Sport Certificate of State/National/International level** (In case of Sport persons)
9. The applicant selected for admission will also have to submit E.B.C. form and deposit necessary fee on the dates notified. If he/she fails to do so his/her claim for admission will be treated cancelled.
10. Students are informed to attach a certificate from the concerned Headmaster to avail Primary Teachers' Concession (PTC) or Secondary School Teachers' Concession (STC) with the application form. The certificate must reflect the classes the parent teacher teaches in his/her school.

Notes: a) **Student seeking admission to first year of U.G./P.G. course have to pay Rs. 50 as registration fee at the time of submission of admission form.**

- b) Fee paying students need not submit EBC forms.
- c) Duly filled-up Identity Card form must be submitted at the time of admission.
- d) Admission or Fee concession will be cancelled, if the application is found incomplete or false information is given in the form.
- e) Failure students will not be given readmission.
- f) **Students of first year U.G./P.G. course have to pay exam fee at the time of admission.**
- g) Principal's decision will be final in all matters related to admissions.

General Discipline Rules

The college has framed the following rules for the maintenance of discipline.

1. Students shall obey all orders of the Principal. They shall be directly answerable to him for their behaviour in general especially in the college premises.
2. Students will have to behave respectfully with the Principal and Teaching and Non-teaching staff of the college. They will also have to behave politely with their fellow students. Any sort of disobedience, improper conduct or indecent remark especially at girl students is punishable and will be viewed seriously.
3. Students shall ensure that they use Classroom Furniture, Electric Fittings, Laboratory Equipments, books and other college property very carefully. The cost of any damage will be recovered individually or collectively as the case may be.
4. **It is compulsory for every student to carry his/her Identity Card daily, which he/she should wear round his/her neck. No student will get Entry in the premises without wearing Identity Card.**
5. Smoking and chewing tobacco products is strictly prohibited in classrooms and college premises.
6. Students are prohibited to carry mobile phones in College Campus.
7. **Shikshan Prasarak Mandal, Katol has decided that it will be compulsory for every student of the college to follow a dress code. Our management has finalized college uniform which may be purchased from the uniform counter of the college.**
8. Any change in the permanent / local address of the student must be communicated to the admission clerk.
9. Students are not authorized to form unions, associations or societies in the college without the prior written permission of the Principal.
10. No student/parent will approach directly to the members of the management with complaints about issues related to college administration and discipline. Any complaint regarding college should be brought to the notice of the Principal.
11. All notices will be displayed on **COLLEGE NOTICE BOARD** for any information to the students.

Note : It is presumed that students and their parents have gone through these rules and expected that they will abide by them in Toto.

Rules for Attendance

A) Class Room (Theory and Practical Classes) -

1. It is compulsory for every student to have at least 75 % of attendance in theory and practical classes separately. Lack of attendance may automatically result in the disqualification of student for appearing in the University Examinations.
2. **For Scholarship Holder :** Students belong to Scheduled Castes / Scheduled Tribes / Economically Backward Classes are warned that their scholarship/ free studentship entirely depends upon their regular attendance and satisfactory progress in studies.

Category	Department	Scheme	Income Limit	Portal (Link)	Document Required
S.C.	Social Justice & Special Assistance Department	Govt. of India Post Matric Scholarship	Less than or equal to Rs. 2,50,000	https://mahadbtmahait.gov.in	(1) Aadhar Card (2) T.C. (3) Domicile Certificate (4) Caste Certificate (5) Income Certificate (6) Marksheet (7) Admission Receipt (8) Ration Card
		Post Matric Freeship	Above Rs. 2,50,000		
S.T.	Tribal Development Department	Govt. of India Post Matric Scholarship	Less than or equal to Rs. 2,50,000		
		Post Matric Freeship	Above Rs. 2,50,000		
O.BC./ V.J. / N.T. S.B.C.	VJ., NT, SBC& OBC Welfare Department	Govt. of India Post Matric Scholarship	Less than or equal to Rs. 1,50,000		
		Post Matric Freeship	Above Rs. 1,50,000 To Rs. 8.00 Lakh		
OPEN	Directorate of Higher Education (DHE)	Rajashri Chhatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti (EBC)	Upto Rs. 8.00 Lakh	National Scholarship Portal (N.S.P.)	
Minority (Sikh, Christian Bouddh, Parsi, Jain, Muslim)			Upto Rs. 8.00 Lakh	National Scholarship Portal (N.S.P.)	

- Note**
- (a) Student have to fill up scholarship forms online on the websites mentioned in the table. The hard copy of the duly filled form must be submitted to the college office with necessary documents..
 - (b) For scholarship/freeship facility, the students must open saving account in any Nationalize Bank (As per govt. order dated 11 Jan. 2010)
 - (c) Students of B.B.A. and B.Sc. (Computer Science) except S.C. and S.T. category will not be considered for the benefit of scholarship/freeship stated in the above table.
 - (d) E.B.C. holder students should also note that if their attendance is less than 75 % in any quarter, they will have to pay fine for that quarter irrespective of the cause for being absent.
3. Application submitted for absence should be countersigned by the student/parent/guardian. Application for remaining absent on medical grounds must accompany certificate from the registered medical practitioner.
 4. Students remaining absent from theory or practical classes will be charged fine at the rate Rs. 10/- per period.
 5. The number of days of actual participation of the student in sports matches, N.S.S., NCC Camps, inter collegiate competitions will be considered for exemption. The student must submit certificate from the Co-ordinator for such exemption.
- B) College Examination :**
1. It is compulsory for every student to appear in various unit tests and test examinations on the dates fixed by the college authorities.
 2. Students remaining absent from these tests without prior permission of the Principal will have to pay a fine of Rs. 25/- per paper.
 3. Principal has the right to exempt students from appearing at these tests on grounds he deems fit.
- C. Games and Sports / NCC / NSS and any other activity for which incentive marks are allotted :-**
1. It is compulsory for every student to have required percentage of attendance in these activities as notified by the concerned teacher in-charge.
 2. No incentive marks will be awarded to a student who does not have required percentage of attendance.
- D. Medical Test and Physical Test :**
1. It is compulsory for every student to undergo medical and physical tests.
 2. College will charge a fine of Rs. 50/- for medical & physical test each if not attended.