## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

# Part - A AQAR for the year 2014-15 1. Details of the Institution Nabira Mahavidyalaya, Katol 1.1 Name of the Institution Dhantoli 1.2 Address Line 1 Address Line 2 City/Town Katol State Maharashtra Pin Code 441302 nmv.college@rediffmail.com Institution e-mail address Contact Nos. 07112-222004 Name of the Head of the Institution: Dr. M.R. Patil Tel. No. with STD Code: 07112-222004 9923503060 Mobile:

Name	e of the	IQAC Coordina	tor:			Dr. A.B.Sha	rma	
Mobi	le:					973069375	53	
IQA	C e-ma	il address:				iqac.nmvk@gm	ail.com	
		Frack ID MHCOGN 1887	9)			14732		
		OR						
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1.5 W	/ebsite	address:			ww	w.nabiramahavid	lyalayakatol.org	
	Web	o-link of the AQA	AR:	w	ww.i	nabira mahavidya	layakatol.com/I	QAC/AQAR
		For ex. http:/	/www.ladyl	keaned	colleg	ge.edu.in/AQAR	2012-13.doc	
1.6 A	ccredit	ation Details						
	Sr. No.	Cycle	Grade	CG	PA	Year of Accreditation	Validity Period	
	1	1 <sup>st</sup> Cycle	B +	7	8	2004	02/05/2009	
	2	2 <sup>nd</sup> Cycle	В	2.7	71	2013	07/07/2018	
	3	3 <sup>rd</sup> Cycle						
	4	4 <sup>th</sup> Cycle						

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

16/03/2005

i.	AQAR – 2013-14	(29/08/2017)	
ii.	AQAR	·	(DD/MM/YYYY)
iii.	AQAR	·	(DD/MM/YYYY)
iv.	AQAR		(DD/MM/YYYY)

1.7 Date of Establishment of IQAC :

1.9 Institutional Status	
University	State V Central Deemed Private
Affiliated College	Yes v No
Constituent College	Yes V No
Autonomous college of UGC	Yes No V
Regulatory Agency approved Institution	Yes V No
Type of Institution Co-6	education   Men   Women
Urba	nn Rural V Tribal
Financial Status Gran	t-in-aid V UGC 2(f) V UGC 12B V
Grant-in-aid + Self Financing	✓ Totally Self-financing
1.10 Type of Faculty/Programme	
Arts V Science	V Commerce V Law PEI (Phys Edu)
TEI (Edu) Enş	rineering Health Science Management V
Others (Specify)	. Diploma in Yoga Teaching
1.11 Name of the Affiliating Univ	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

.12 Special status contened by Central/ State Gover	millent OGC/CSIR/DS1/DB1/ICMR etc
Autonomy by State/Central Govt. / University	
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme NIL	DST-FIST
UGC-Innovative PG programmes	Any other (Specify)
UGC-COP Programmes	

## 2. IQAC Composition and Activities

2.1 No. of Teachers	06		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students			
2.4 No. of Management representatives	01	]	
2.5 No. of Alumni	01		
2. 6 No. of any other stakeholder and community representatives			
2.7 No. of Employers/ Industrialists			
2.8 No. of other External Experts			
2.9 Total No. of members	09		
2.10 No. of IQAC meetings held	04		
2.11 No. of meetings with various stakeholders: No.	03	Faculty	02
Non-Teaching Staff Students 01 Alumni	00	Others	00
2.12 Has IQAC received any funding from UGC during	the year?	Yes 🗸	No
If yes, mention the amount 300000/-			
2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Sym	posia organi	zed by the	IQAC
Total Nos. 00 International Natio	nal S	tate	Institution Level
(ii) Themes			
2.14 Significant Activities and contributions made by IQ	OAC		
<ol> <li>Implementation of regular unit test to improve</li> <li>Organization of Guest Lectures including Sex</li> </ol>		Water cons	ervation. Career
counseling.	1 0000001,	,, 4001 00115	or turion, curon
3. Enrichment of sports facilities.			
4. Up-gradation in infrastructure facilities.			
5. Proposals for additional section/courses.			
6. Up-gradation of Laboratories to meet the req	uirement of s	tudents.	
7. Broad Band facility for student's access to in	ternet.		

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. IQAC proposes to implement unit test on regular basis	Implemented
to improve the result.	Implemented
2. Apart from the regular classes every department should	
organize guest lectures on issues like sex education, water conservation and career and counseling.	
	Executed
3. IQAC proposes to enrich sports facility.	
4. It also proposes apply for additional section/courses.	Implemented
5 IOAC annual to be a second to be a	Executed
5. IQAC proposes to upgrade laboratories.	
6. It proposes to upgrade infrastructure facilities.	Plan proposed
7. It also proposes for Broadband facility for student's	Implemented
access to internet.	_
(A - 1 - 1 - 1 - 0 1 - 1 - 1 - A - 1 - 1 - 1	0.15)

(Academic Calendar - Annexure :2.15)	
2.15 Whether the AQAR was placed in statutory body Yes V No	
Management V Syndicate Any other body	
Provide the details of the action taken	
The Management approved the major suggestions of IQAC and necessary act initiated to ensure quality measures	on were

#### Part – B

## Criterion - I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	07	Nil	06	Nil
UG	08	Nil	05	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	01	Nil	01	Nil
Total	16	Nil	12	Nil
Interdisciplinary				
Innovative				

(Refer Annexure 1.1)

- 1.2 (i) Flexibility of the Curriculum: CBC S/Core/Elective option / Open options
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	
Annual	05

1.3 Feedback from stakeholders* Alum	ni 🗸	Parents	٧	Employers	Students	٧
(On all aspects)  Mode of feedback : Onlin	e	Manual	٧	Co-operating schoo	ls (for PEI)	
	(Refer	Annexure-1	.3)			

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Semester system introduced by university in Science faculty the revised syllabus has been implemented in B.Sc. Sem- I and Sem- II

1.5 Any new Department/Centre introduced during the year. If yes, give details. Nil
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#### Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	20	14		01

#### (Refer Annexure 2.1)

2.2 No. of permanent faculty with Ph.D.

22

#### (Refer Annexure 2.2)

2.3 No. of Faculty PositionsRecruited (R) and Vacant(V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Profess	ors						
R	V	R	V	R	V	R	V	R	V
00	08	01	01	00	00	00	00	01	09

## (Refer Annexure 2.3)

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

47

#### (Refer Annexure 2.4)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	39	09
Presented papers	08	26	03
Resource Persons	00	00	00

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
  - 1. Simulation and animation-"Circuit maker" Software is used in Electronics Lab.
  - 2. Models are made for practical purposes in Physics, Chemistry, Microbiology, Biotech. and Zoology.
  - 3. Use of modern teaching aids and tools like Smart Board computers. L.C.D. projectors audio-visual, Internet etc.
  - 4. Organization of student Seminars.
  - 5. Installation of Classroom Mike and Speakers.
  - 6. Group Discussion.
  - 7. Installation of New equipped laboratories for Biotechnology and microbiology.
  - 8. Faculty wise Best Student Award.
- 2.7 Total No. of actual teaching days during this academic year

191

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit test, Pre-university Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03 00 00

2.10 Average percentage of attendance of students

81

2.11 Course/ Programme wise distribution of pass percentage:

Title of the	Total no. of			Division		
Programme	students appeared	Distinction %	I %	II %	III %	Pass %
BA III	130		03.33	40.00	56.66	23.07
B Com III (Mar)	105		09.85	85.91	04.23	67.62
B Com III (Eng)	057		14.58	83.33	02.08	84.20
BSc III	60	03.70	25.92	66.66	3.70	45.00
BBA III	49		73.80	26.19		85.71
M Com Final	50	06.00	62.00	02.00	00.00	71.43
MBA Final	42	51.28	48.71			92.85
MA History final	56		00	13.33	33.33	53.33
MA MARATHI	00	00	00	00	00	00
M.Sc. Math	01					00
M.Sc. Micro	00	00	00	00	00	00
M.Sc. Chem	00	00	00	00	00	00

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1. Teachers are asked to submit Teaching plan for the academic session.
- 2. Teachers are asked to complete the prescribed courses. They are inspired to engage extra classes for the purpose.
- 3. IQAC also sees whether the work diary is written regularly or not.
- 4. Teachers are encouraged to use modern teaching aids and tools like PPT, computers and internet.
- 5. They are motivated to hold group discussion in the class.
- 6. Teachers are encouraged to take regular unit tests and pre university examination.
- 7. Departments are motivated to organize guest lectures.

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	00
UGC – Faculty Improvement Programme	01
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions (NCC)	02
Summer / Winter schools, Workshops, etc.	02
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	05	04	00
Technical Staff	18	03	05	00
Self finance course				
Administrative Staff	05	01	00	00
Technical Staff	04	00	00	00

(Refer Annexure 2.14)

#### Criterion - III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

With an objective to promote Research climate, there is one Research and Development Committee in our institution, headed by the Principal. The composition of the committee is as under:

1. Dr. M.R. Patil - Chairman

2. Dr. A.B. Sharma - Coordinator

3. Dr. S.A. Sonegaonkar - Member

4. Dr. Y.W. Yawalkar - Member

The committee primarily motivates faculties to undertake the research work by holding meetings.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	02	01
Outlay in Rs. Lakhs		1834600	2692600	517500

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	02	00
Non-Peer Review Journals	01	01	00
e-Journals	02	00	00
Conference proceedings	05	13	00

3.5 Details on Impact factor of publications:								
Range	1-5	Average	4.8	h-index	No	s. in SCOPUS		

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (2013-2016)	2 (3 year duration)	UGC	2692600	1834600
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects (other than compulsory by the University)	00	00	00	00
Any other(Specify)	00	00	00	00
Total	2	UGC	2692600	1834600

(other than compulsory by the University) Any other(Specify) Total  3.7 No. of books published i) With	00 2	00 UGC	269	00	00	
		UGC	269	2.000		
3.7 No. of books published i) With	Г			2600	1834600	
ii) With	ISBN No.	14 Chap	ters in E	Edited Boo	ks 11	
3.8 No. of University Departments re	eceiving funds f	rom: NIL				
UGC-SAP CAS DST-FIST						
DPE			DBT S	Scheme/fu	nds	
3.9 For colleges <b>NIL</b> Autonomy	у СР	E	DBT S	Star Schem	ne	
INSPIRE	CE		Any C	Other (spec	ify)	
3.10 Revenue generated through cons	sultancy	NIL				
3.11 No. of conferences organized b	y the Institution	1				
Level	Internation	al National	State	Universit	y College	
Number						
Sponsoring agencies	es					
3.12 No. of faculty served as experts, chairpersons or resource persons  3.13 No. of collaborations International 00 National 00 Any other  12  3.14 No. of linkages created during this year						

and students registered under them	3.15 Total bu	dget for research	for curre	nt year i	n lakhs :			
3.16 No. of patents received this year: NIL    Type of Patent	From Funding agency 1013808 From Management of University/College 00							
Type of Patent National Applied Granted International Applied Granted Granted Commercialised Applied Granted Commercialised Applied Granted Gr	Total	Total 1013808						
Type of Patent National Applied Granted International Applied Granted Granted Commercialised Applied Granted Commercialised Applied Granted Gr								
National   Applied   Granted   Applied   Granted   Applied   Granted   Applied   Granted   Applied   Granted   Applied   Granted   Grant	3.16 No. of p	atents received	this year:	NIL				
National   Applied   Granted   Applied   Granted   Applied   Granted   Applied   Granted   Applied   Granted   Applied   Granted   Grant		Type of Pater	nt		Number	r	$\neg$	
International Applied Granted  Commercialised Applied Granted  Commercialised Applied Granted  Commercialised Applied Granted  3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: NIL  Total International National State University Dist College  3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them  19  3.19 No. of Ph.D. awarded by faculty from the Institution  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF SRF Project Fellows 02 Any other  3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00		**		olied				
International   Granted   Applied   Granted		rvational						
3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year : NIL  Total International National State University Dist College  3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them  19  3.19 No. of Ph.D. awarded by faculty from the Institution  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF SRF Project Fellows 02 Any other  3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00		International					_	
3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: NIL    Total   International   National   State   University   Dist   College							_	
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of the institute in the year: NIL    Total   International   National   State   University   Dist   College				l			_	
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them  19  3.19 No. of Ph.D. awarded by faculty from the Institution  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF  SRF  Project Fellows  02  Any other  3.21 No. of students Participated in NSS events:  University level  12  State level  10  National level  00  International level  00				ns receiv	ved by faculty	y and re	esearch fellows	
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them  19  3.19 No. of Ph.D. awarded by faculty from the Institution  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF  SRF  Project Fellows  02  Any other  3.21 No. of students Participated in NSS events:  University level  12  State level  10  National level  00  International level  00	Total	International	National	State	University	Dist	College	
and students registered under them  3.19 No. of Ph.D. awarded by faculty from the Institution  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF SRF Project Fellows 02 Any other  3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00	1000	111001111110111111	1 (40101141		CILITORNIA	2150		
and students registered under them  3.19 No. of Ph.D. awarded by faculty from the Institution  3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF SRF Project Fellows 02 Any other  3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00								
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)  JRF SRF Project Fellows 02 Any other  3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00								
JRF SRF Project Fellows 02 Any other  3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00	3.19 No. of P	3.19 No. of Ph.D. awarded by faculty from the Institution 03						
3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00	3.20 No. of R	esearch scholars	receiving	the Fell	lowships (Ne	wly enr	olled + existing ones)	
3.21 No. of students Participated in NSS events:  University level 12 State level 10  National level 00 International level 00		JRF	SRF		Project Fe	llows	02 Any other	
University level 12 State level 10  National level 00 International level 00					3	L		
National level 00 International level 00	3.21 No. of st	udents Participa	ted in NSS	S events:	:			
				Uni	versity level	12	State level 10	
3.22 No. of students participated in NCC events:				Nat	ional level	00	International level 00	
	3.22 No. of s	tudents participa	ated in NC	C event	s:			
University level 19 State level 09				Univ	ersity level	19	State level 09	
National level 07 International level 00				Natio	onal level	07	International level 00	

3.23 No.	. of Awards won	in NSS:						
			University level [	00	State level	00		
			National level [	00	International level	00		
3.24 No	. of Awards won	in NCC:						
			University level [	00	State level	00		
			National level [	00	International level	00		
3.25 No	of Extension ac	tivities organ	ized					
	University forus	m 05	College forum	26				
	NCC	03	NSS	06	Any other	16		
	jor Activities dur sponsibility	ring the year	in the sphere of ex	tension a	activities and Institut	ional Social		
•		Guest Lectu	re on Cancer Awa	reness				
•		03 Educatio	nal tours have been	n organiz	zed by various depar	tments		
•		"Anti Ragging and Right to Education and Cyber laws"- a speech.						
•		"Swaccha Bharat Abhiyan"						
•		Shramdan Shibir						
•		"Tarunya B	han" 03 days progr	amme o	n sex education			
•		General Kn	owledge Test					
•		Physical Te	st					
•		Blood Dona	tion Camp					
•		"The Bhag	wad Gita and Mind	l control	"- a speech			
•		University l	evel coaching Cam	np on Yo	gasana (Men/Wome	n)		

## Criterion - IV

## 4. Infrastructure and Learning Resources:

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2248 sq. meter		UGC	2248 sq. meter
Class rooms	24		UGC	24
Laboratories	09		UGC	09
Seminar Halls	02		UGC	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	588	36	UGC	624
Value of the equipment purchased during the year (Rs. in Lakhs)	16.5 Lakh	3.2 Lakh	UGC	19.7 Lakh
Others				

## 4.2 Computerization of administration and library

Yes, computerization is done through CMS and LIB-MAN software installed in office and library respectively which are applicable for computerization.

## 4.3 Library services:

	Exis	ting	Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books	25,535	2,687,774	592	151,381	26,127	2,839,155
Reference Books	6,264	810,816	14	4,455	6278	815,271
e-Books	N-LIST Subscribed	5,000	N-LIST Subscribed	5,000	N-LIST Subscribed	5,000
Journals Subscribed	31	47,675			31	47,675
e-Journals	3+N-LIST Subscribed	11,000	3+N-LIST Subscribed	11,000	3+N-LIST Subscribed	11,000
Digital Database						
CD & Video	115	Free			115	Free
Others (specify)	_					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	290	02	179	04	02	03	11	
Added	05		01					
Total	295	02	180	04	02	03	11	

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up-gradation (Networking, e-Governance etc.)

There is a "Computer literacy center" in the college which gives the training of MSCIT and Internet access training to the students every year .

	Total:	4.68	
	iv) Others		
	in Other		
	iii) Equipments	0.39	
	ii) Campus Infrastructure and facilities	2.05	
		2.18	
	i) ICT	2.18	
4.6	Amount spent on maintenance in lakhs:		

#### Criterion - V

## 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - Formation of various Committees and Cells for Student Support Services.
  - Principal's Address for all first year students
  - Alumni activities are supported by IQAC.
  - Organized Parent Teacher meet.
- 5.2 Efforts made by the institution for tracking the progression
  - Feedback Forms are taken from outgoing final year students.
  - Counseling facility is provided to students for further education and career.
  - University Results of students are analyzed for further scope for improvement.
  - Unit Tests and Term Examinations are conducted.
  - Suggestion and Complaint box is provided for students.
- 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1733	295	Nil	Nil

(b) No. of students outside the state

15

(c) No. of international students

Nil

Men

No	%
760	37.50

Women

No	%
1268	62.50

Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
161	202	81	1253	1	1827	190	263	110	1310	Nil	2028

Demand ratio 1:1.5

Dropout % 05

<ul> <li>Organized guest lectures of eminent persons on competitive exams.</li> <li>Number of Reference as well as competitive examination books are available in the library for students.</li> </ul> No. of students beneficiaries	e made
available in the library for students.	e made
No. of students beneficiaries 400 +	
5.5 No. of students qualified in these examinations	
NET - SET/SLET - GATE - CAT -	
IAS/IPS etc - State PSC - UPSC - others 06 (Poli	lice/ Army)
.6 Details of student counseling and career guidance	
Organized five guest lectures under Personality Development Forum.	
Guidance to B.Sc. students to appear in JAM examination.	

No. of students benefitted

All Final Year students

GDPI training is being organized by MBA-CET/CMAT Cell.

## 5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	10	2	08

## 5.8 Details of gender sensitization programmes

An innovative program titled Tarunyabhan was organised on 12,13 and 14<sup>th</sup> December. More than one thousand students participated in this 3 days workshop. Dr. Rani Bang, Winner of Magsaysay Award and co-founder of SEARCH Organization was key resource person for this sex education workshop.

## 5.9 Students Activities No. of students participated in Sports, Games and other events 5.9.1 25 State/ University level 89 National level International level No. of students participated in cultural events State/ University level 06 National level International level 5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports: State/ University level National level International level 55 Cultural: State/ University level National level International level 5.10 Scholarships and Financial Support Number of Amount students Financial support from institution 96,10,248 Financial support from government 2362 Financial support from other sources Number of students who received International/ National recognitions 5.11 Student organized / initiatives : State/ University level National level International level Fairs Exhibition: State/ University level National level International level 5.12 No. of social initiatives undertaken by the students 5.13 Major grievances of students (if any) redressed:

#### Criterion - VI

#### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

#### Vision:

Nabira Mahavidyalaya, Katol commits to ensure all round development of students' personality, awakens in them the light of knowledge by dispelling the darkness of ignorance, help them become self reliant and moulds them into better persons physically, socially and ethically.

#### **Mission Statement:**

- i. To stimulate the academic atmosphere to enhance the quality of teaching-learning and research by using modern modes of education,
- ii. To introduce new programmes keeping the current and changing needs of students and society,
- iii. To help students become self reliant,
- iv. To offer opportunities to grow educationally and ethically and
- v. To uplift economically weaker and oppressed class in rural area.

#### 6.2 Does the Institution has a management Information System

Institute has well supported Management Information System. It collects information through Heads of each Department, coordinators of department, Local Management Committee and student council etc. Institute uses this MIS in decision making at various administrative and management levels.

Institute also utilises feedback from students, parents and alumni.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

## 6.3.1 Curriculum Development

Nabira Mahavidyalaya, Katol is affiliated to RTM Nagpur University, Nagpur and follows the University drafted syllabuses for Undergraduate and Postgraduate programmes.

Three faculties are members on University BOS and thus they contribute in curriculum development.

#### 6.3.2 Teaching and Learning

- Use of modern teaching aids.
- Remedial Coaching.
- Guest lecture of expert faculties.
- Assignments and Projects.

#### 6.3.3 Examination and Evaluation

- Annual / Semester examination for theory & practical are conducted by University.
- Internal Assessment as per University guidelines.
- Unit tests and Term examinations.

#### 6.3.4 Research and Development

- Major & Minor Research Projects.
- Faculty members got registered for Ph.D.
- Research Supervisors are guiding research scholars.
- Faculty members published research papers and academic books.
- Faculty members attend workshops, conferences and seminars.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is equipped with OPAC.
- Library using LIBMAN software to track record of books issued to students.
- Maintenance of infrastructure is a regular feature at the same time planning for new classrooms is also finalized.
- Regular up gradation of technology.

#### 6.3.6 Human Resource Management

- Felicitation of staff members for their achievements.
- Encouraged faculty members to join Refresher and Orientation Programmes.
- Encouraged faculty members to attend Workshops, Seminars and Conferences.
- All faculty members are assigned various duties under different committees & Cells

#### 6.3.7 Faculty and Staff recruitment

- Recruitment of regular faculty and staff members are carried out as per government regulations.
- Ad-hoc and Contributory teachers are appointed as per need by local management.

6.3.8	Industry Interaction / Collaboration							
	Institute entered into 12 MOU's with various Institutes, Agencies and Societies.							
6.3.9	Admission of Students							
	Admission process is reservation norms.	carried out stri	ctly on merit basi	s, considering th	e government			
6.4 W	elfare schemes for							
	Teaching Staff Quarters, Credit Society, Sports and Recreational Activities, Subsidized Canteen facility.							
	Non teaching	Credit So Canteen f		Recreational Ac	tivities, Subsidized			
	Students	Free Med Book Bar	h Earn scheme. ical check-up for nk Scheme. d Canteen facility					
	otal corpus fund genera		dana Vas	- No.	7			
	Thether annual financial Thether Academic and A		L	No heen done?				
0.7 **	netici Academic and A	Administrative	Audit (AAA) ilas	been done:				
	Audit Type	Ex	ternal	Inte	rnal			
		Yes/No	Agency	Yes/No	Authority			
	Academic	Yes	NAAC	No	-			
	Administrative	Yes	J.D. Office	No	-			
6.8 D	oes the University/ Aut	onomous Colle	ge declare results	within 30 days?	,			
	For UG Programmes Yes No J							
	For	r PG Programm	nes Yes	No 🚺				
6.9 W	6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?							
	University has started	using technolo	gy for examination	on reforms. Exar	mination forms,			

Examination time table, result declaration, etc, are facilitate online.

6.10 What efforts	are made by the Un	iversity to promo	ote autonomy in	the affiliated/const	ituent
colleges?					

--

6.11 Activities and support from the Alumni Association

Feedback from Alumni is utilised for overall development of Institute.

Former students are called for guidance.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher meet organized regularly. Interaction is used as feedback for future improvement.

- 6.13 Development programmes for support staff
  - Computer Training Programme.
  - Fully operational Employee Credit Cooperative Society
  - Recreational Activities for staff
- 6.14 Initiatives taken by the institution to make the campus eco-friendly
  - Lush Green Campus.
  - Dedicated Space for Garden.
  - Regular Plantation Drive.
  - Drip irrigation for trees.
  - Clean and maintained campus and classrooms.
  - Dustbins are made available all around the campus.
  - Waste management is done properly.

#### Criterion - VII

#### 7. <u>Innovations and Best Practices</u>

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - ICT training to non teaching staff members.
  - Consent of trustees for better infrastructure especially new building.
  - Extra classes for important subjects viz. numeric and English.
  - Importance of "result oriented education" emphasized to faculty.
  - Further strengthening of Sports department by all means.
  - Career Guidance Cell for competitive examinations.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
  - 01 proposal of Major Research Project submitted to UGC
  - 01 proposal of Minor Research Project submitted to UGC
  - 01 proposal of Minor Research Project completed of UGC
  - Various innovative programs conducted viz. cancer awareness, employment in defense, cyber laws, case studies, constitution day, etc.
  - Research and Development Committee for enhancing research and to explore funding from other agencies.
    - Better indoor facilities for big programs especially renovation of dome.
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
  - "Earning with Learning" Scheme
  - "Computer Literacy Program"

(Refer Annexure: 7.3)

- 7.4 Contribution to environmental awareness / protection
  - Awareness towards "no plastic zone".
  - Celebration of World Environment Day
  - Workshop for making idol of lord "Ganesh" by eco friendly material.
  - Proper maintenance and usage of drip irrigation.
  - Implementation of "Swach Bharat Abhiyan"

7.5	Whether environmental audit was conducted?	Yes		No	٧	
-----	--	-----	--	----	---	--

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### Strength:

- We get better students though we are in rural area.
- Majority of our staff members are senior and we are facilitated to harvest their matured knowledge for our students.
- Very good infrastructure, facilities with lush green campus.
- Noteworthy regular achievements by Sports Department.
- Separate building for central library.

#### Weakness:

- Lack of regular appointments of staff members (teaching & non teaching) by Govt.
- Best students of our area are brain drained to bigger towns.
- Results of the students are not as per our expectations.
- Poor transport facilities affecting our schedule of teaching.

#### **Opportunities:**

- Opportunity to cater to real rural India and help in nation development.
- Research based upon agriculture can be promoted.
- Host FDPs for teaching fraternity of nearby areas.
- Employment oriented certificate courses can be started.

#### **Challenges:**

- To develop skills of students who are from rural background.
- To motivate students to pursue professional courses along with graduation.
- To mobilize funds to develop the some blocks of building which are old.

#### 8. Plans of institution for next year

- 1. Construction of New building to meet the increasing need specially of Science faculty.
- 2. Solid Waste Management.
- 3. Laboratories are to be updated as per the need of Semester System.
- 4. Plan of recruitment for vacant posts of Teaching and Non-teaching Staff.

Name: Dr. A.B. Sharma

Oschanna

Signature of the Coordinator, IQAC

Name: Dr. R.S. Satokar

Signature of the Chairperson, IQAC

## **ANNEXURES**

## Part B

Annexure 1.1 : <u>Details about Academic Programmes</u>

Sr.	Level of Program	Name of the Program / Course	Total
No.	-	-	
1.	Under Graduate	B.A.	08
		B. Com.(Marathi)	
		B. Com. (English)*	
		B.B.A. *	
		B. Sc.	
		B. Sc. Computer Science*	
		B. Sc. Microbiology*	
		B. Sc. Biotechnology*	
2.	Post Graduate	M. Com. Marathi	07
		M.B.A.*	
		M.A. History*	
		M.A. Marathi*	
		M. Sc. Chemistry*	
		M. Sc. Maths*	
		M.Sc. Microbiology*	
3.	Diploma	Diploma in Yoga Teaching*	01
	Gra	and Total	16

<sup>\*</sup> Self finance course.

## **Annexure 1.3: Feedback from stakeholders**

College takes feedback from final year Students; at the time of examination hall ticket distribution, Parents; in Parents' Teachers Meet, and Alumni in Alumni Meetings, in prescribed format. All collected feedback forms are discussed in detail in IQAC Meeting, and suggestions for improvement ( if any) are given to concerned teachers or Non-teaching staff. Words of appreciation is also imparted to staff members.

## Annexure 2.1: Total No. of permanent faculty

Sr. No.	Name of Employee	Designation						
NMV								
1	Dr. M.R. Patil	Principal (Associate Prof.)						
2	Dr. S.A. Sonegaonkar	Associate Prof.						
3	Smt. K.N. Gudadhe	Associate Prof.						
4	Dr. A.B. Sharma	Associate Prof.						
5	Dr. P.W. Yawalkar	Associate Prof.						
6	Shri P.K. Tiwari	Associate Prof.						
7	Shri S.G. Deshmukh	Associate Prof.						
8	Dr. A.D. Borkar	Associate Prof.						
9	Dr.Smt. A.B, Naole	Associate Prof.						
10	Dr. Ku. R.B. Ghatole	Associate Prof.						
11	Dr. S.K. Navin	Associate Prof.						
12	Ku. R.R.Pathak	Associate Prof.						
13	Dr. P.V. Salame	Assistant Prof.						
14	Dr. V.K. Bagwale	Associate Prof.						
15	Dr. R.R. Dhote	Assistant Prof.						
16	Dr. T.L. Jagdale	Assistant Prof.						
17	Shri B.P. Walondre	Assistant Prof.						
18	Dr. R.K. Ingole	Librarian						
19	Shri N.T. Katre	Assistant Prof.						
20	Ku. D.D. Ghagargunde	Assistant Prof.						
21	Shri G.K. Khorgade	Assistant Prof.						
22	Shri R.G. Gongale	Assistant Prof.						
23	Shri I.H. Dhadade	Assistant Prof. (FDP)						
24	Dr. V.R. Ruikar	Assistant Prof.						
25	Shri N.V. Gandhare	Assistant Prof.						
26	Dr. V.G. Barsagade	Assistant Prof.						
27	Dr. T.S. Khedkar	Assistant Prof.						
28	Dr. P.N. Raut	Assistant Prof.						
29	Shri M.S. Jadhao	Assistant Prof.						
30	Dr. H.B. Hirulkar	Assistant Prof.						
	MB							
31	Dr. H.L. Vaswani	Associate Prof. / HOD						
32	Shri A.S. Daware	Assistant Prof.						
33	Shri A.S. Charde	Assistant Prof.						
34	Dr. P.S. Mahajan	Assistant Prof.						
35	Shri A.A. Jiwani	Assistant Prof.						

## Annexure 2.2: Permanent Faculty with Ph.D.

Sr. No.	Name of Employee				
	NMV				
1	Dr. M.R. Patil				
2	Dr. S.A. Sonegaonkar				
3	Dr. A.B. Sharma				
4	Dr. P.W. Yawalkar				
5	Dr. A.D. Borkar				
6	Dr.Smt. A.B, Naole				
7	Dr. Ku. R.B. Ghatole				
8	Dr. S.K. Navin				
9	Dr. P.V. Salame				
10	Dr. V.K. Bagwale				
11	Dr. R.R. Dhote				
12	Dr. R.K. Ingole				
13	Dr. V.G. Barsagade				
14	Dr. T.S. Khedkar				
15	Dr. P.N. Raut				
16	Dr. V.R. Ruikar				
17	Dr. T.L. Jagdale				
	Microbiology				
18	Dr. N.B. Hirulkar				
	MBA				
19	Dr. H.L. Waswani				
20	Dr. P.S. Mahajan				
21	Shri A.S. Charde				
22	Shri A.S. Daware				

Part B

Annexure 2.3: Faculty Positions Recruited (R) and Vacant (V) during the year

	Asst.		Associate		Professors		Others		Total	
	Professors		Professors							
	R	V	R	V	R	V	R	V	R	V
NMV	00	07	01	00	00	00	00	00	01	07
			Principal							
Micro	00	00	00	00	00	00	00	00	00	00
MBA	00	01	00	01	00	00	00	00	00	02
Total	00	08	01	01	00	00	00	00	01	09

Annexure 2.4: No. of Guest and Visiting faculty and Temporary faculty

Sr. No.	Name of Employee	Designation
	NMV	-
1	Dr. N.B. Hirulkar	M.Sc. Micro.
2	Mrs. A.S. Chandak	B/T
3	Ku.D.M. Ridhorkar	B/T
4	Ku. M.R. Meshram	Comp.Sc.
5	Shri S.R. Gakhare	Comp.Sc.
6	Ku. K.R. Sonare	Electronics
7	Ku. M.R. Barde	Electronics
8	Ku. P.V. Gawale	Chemistry
9	Ku. D.D. Dhok	Botany
10	Shri V.D. Madankar	Chemistry
11	Ku. P.U. Bhanak	Marathi
12	Shri U.N. Niswade	Marathi
13	Ku. K.V. Bhambhurkar	Botany
14	Ku. J.N. Parmar	Zoology
15	Shri N.T. Katre	M.Sc. Maths
16	Ku.S.G. Jiwani	M.Sc. Maths
17	Ku. P.H. Bondre	M.Sc. Maths
18	Shri V.V. Tembhe	Political Sc.
19	Shri S.S. Rahate	Chemistry
20	Shri H.Y. Kinkar	Political Sc.
21	Ku. M.M. Likhitkar	Chemistry
22	Shri A.l. Gabhane	Electronics
23	Ku. S.B. Kinkar	Zoology
24	Shri R.L. Kohale (Leave Vac)	Physics
25	Dr. P.N. Raut	B.Com. Eng.
26	Ms. S.S. Khalatkar	Marathi
27	Ku. S.D. Chandak	B.Com. Eng.
28	Shri S.K. Jogewar	English
29	Shri M.S. Nabira	B.Com. Eng.
30	Shri D.R. Dambhale	B.Com. Eng.
31	Mrs. S.D. Dangra	B.Com. Eng.
32	Ku. S.D. Chandak	B.Com. Eng.
33	Shri M.K. Mate	Political Sc.
34	Ku. D.M. Ridhorkar	Micro Bio
35	Ku. M.N. Musale	BBA
36	Ku. J.P. Shirskar	Zoology
37	Ku. K.R. Gandhi	B.Com. Eng.
38	Shri S.S. Barange	M.A. History
39	Shri S.B. Behaniya	M.A. History
40	Shri V.B. Pharkade	M.A. History
41	Shri M.R. Dodake	M.A. History
42	Shri Shishir Kalambe	M.A. History
43	Ku. Lata Bhutada	BBA
44	Shri Jitendra Alone	BBA
45	Ku. P.H. Dubey	BBA
46	Shri Pravin Rewatkar	BBA
47	Ku. J.M. Patil	MBA
	Total	47

Part B

Annexure 2.14: <u>Details of Administrative and Technical staff</u> (Grant-in-aid)

Category	Number of Permanent Employees				Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
	2013-14	Retd	R	Total			
Administrative Staff	19	01	04	22	05	04	00
Technical Staff	13	00	05	18	03	05	00
	32	01	09	40	08	09	00

## (Self Finance)

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily				
	MBA							
Administrative Staff	04	01	00	00				
Technical Staff	01	00	00	00				
		CS/Micro/F	BT					
Administrative Staff	01	00	00	00				
Technical Staff	03	00	00	00				
Total								
Administrative Staff	05	01	00	00				
Technical Staff	04	00	00	00				

## Annexure 2.15 : Academic Calender

S.N.	Da	ate	Events
1	17-07-14		Presentation of Union Budget - BBA Department
			"Reservation for Women would help the society"-Group discussion -
2	28-07-14		BBA
3	05-08-14		Lecture by Dr. P.N. Raut in Personality Development Forum.
4	19-08-14		Cancer Awareness Programme- Guest lecture by Dr Chetan Kumar
5	25-08-14	28-08-14	Workshop for making statue of "Ganesha" with Eco friendly Materials
6	20-08-14		Guest lecture by Dr. V.A. Srinivas-Economist, BSE Broker Forum
7	21-08-14		Guest lecture on " Anti Ragging and Right to Education and Cyber laws" by Adv. Anand Deshmukh
8	28-08-14		'Is Science a Curse or Boon' - Group Discussion
9	30-08-14		'A Qualified but Hesitant Teacher' Case study- BBA
10	05-09-14		Teachers' Day Celebration- BBA
11	05-09-14		Guest lecture "Employment if Defence" Mr. Ishwar Khatkhede Dy.S.P. Katol-NCC
12	11-09-14		Guest lecture on Linguistics Marathi - Dr. Ganesh Mohad
13	13-09-14		B.B.A. Day Celebration
14	15-09-14		Cleaning of College Premises - uprooting congo grass (NSS)
15	17-09-14		Lectue in Personality Development Forum by Prof. Mukesh Jadhao
16	20-09-14		'Indian Villages our Strength or Weakness' Case study
17	22-09-14		Cleaning of College Premises - 'Swachhta Abhiyan' (NSS & Others)
18	02-10-14		'Swachha Bharat Abhiyan' Cleaning of Compus on Gandhi Jayanti
19	03-10-14		Guest lecture by Dr.Chandu Deshpande in P.D. Forum
20	11-10-14		Guidance for Competitive Examination (Mahila Adyayan Kendra)
21	11-10-14		Team Building Activity- BBA
22	16-10-14		Educational Tour- Jivan Jyoti Blood Bank Nagpur- Microbiology and BT
23	24-10-14		Sharing of Survey Report on Sant Senajiwalary Bahudeshiya Santha, Katol
24	26-11-14		Guest lecture by Prof. Subhash Lohe on 'Sawidhan Diwas'-NSS
25	07-12-14		'Shramadan Shibir' - NSS
26	09-12-14	29-12-14	Medical Test
27	12-12-14	14-12-14	" Tarunya Bhan" Series of lecture on Sex Education by Dr. Rani Banga Winner of Magsaysay Award
28	12-12-14		General Knowledge Test Examination - Marathi Department
29	18-12-14		Meeting of Student Council to finalise date of College Day
30	20-12-14		Singing Competition
31	20-12-14		"Afjal Khan Che Wadh" Story Narration by Shri Sunilji Chincholkar
32	20-12-14	25-01-15	Career Counseling for BBA Course in different Jr.Colleges of adjoining area of Katol
33	28-12-14		'Shramadan Shibir' - NSS
34	29-12-14		Guest lecture in P.D. Forum by Mr. Sandip Jogewar
35	30-12-14	10-01-14	Physical Test
36	30-12-14		'Mehandi' Competition

25	21 12 14		17 19 G 19
37	31-12-14		'Rangoli" Competition
38	01-01-15		"Shramdan" by NSS.
39	01-01-15	03-01-15	Educatitional Tour- Botany Dept.
40	03-01-15		Celebration of the Birthday of Savitribai Fule - History Dept.
41	05-01-15		Taluka level Debate Competition- Marathi Dept.
42	09-01-15		Guest Lecture on Water Conservation by Dr.K.E.Varmbhe (Adult Edu.)
43	09-01-15		Guest lecture on Career Counseling - Dr. Satish Srivatav- CET Guidance Cell
44	15-01-15	17-01-15	College Day Celebration
45	17-01-15		Endowment Prize
46	23-01-15		Lecture at Personality Development Forum by Prof. G.K. Khorgade
47	26-01-15		Blood Donation Camp organized by NCC
48	01-02-15	06-02-15	Industrial Tour to Amul Dairy Anand (Gujarat) BBA Dept.
49	07-02-15		'B' cert. Examination NCC
	10-02-15		A Lecture on 'The Bhagavad Gita and Mind Control' By Shri Ananta
50			Sheshprabhur- ISCON
51	26-02-15	01-03-15	Educational Tour- Histroy Dept.
52	07-03-15	14-03-15	University Coaching Camp on Yogasan (Men/Women)
53	10-03-15		Guest Lecture by Dr. Sneha Deshpandey - Head, Economics, RTMNU
54	15-04-15	·	125th Birthday Celebration of Dr. B.R. Ambedkar

<u>Part B</u>

Annexure - 3.25 : <u>No. of Extension activities organized</u>

S.N.	Name	Event											Total	
1	University forum												05	
		5 - 6 Jan. 2015 Inter College competition												
		Debate competition.												
		Elocution												
		Singing competition												
	Debate Competition	05-09-14		06-10-14								02		
2	College forum										26			
	i) Lok shikashan	25 to 28	ug-2014								01			
		Eco friendly	stat	statue making										
	ii) Adult Education	09-01-15									01			
	iii) Mahila Adhayan	11-10-14	09-01-15		11-03	-15					03			
	iv) P.D. forum	05-08-14	17-09-14		03-10-14		29-12-14		23-01-15		05			
	v) Sankritik Madal	02-10-14	20-12-14		20-12-14		30-12-14		31-12-14		05			
	vi) History Dept.	03-01-15										01		
	vii) College Day	15-01-15	to 17-01-15									10		
3	NCC	•											03	
	Blood Donation	26-01-15										01		
	Activity (Organized)	15-08-14	26-01-15									02		
4	NSS												06	
	Activities	15-09-14   22-09-14   02-10-14   26-11-14   28-12-14   01-01-15									06			
5	Any Other												16	
	Guest Lecture	20-08-14	11	11-09-14 09-		01-15 10-02-1		2-15	10-03-15		15-04-15	06		
		Com./BBA		Mar M		IBA His		is.	Eco.		Gen.			
	Endowment Prize	17-01-15										01		
	Cancer awareness	19-08-14										01		
	programme													
	G.K. Test	12-12-14										01		
		Mar.												
	Debate competition.	05-01-15										01		
	•	Mar.												
	Tanunya Bhan	12 - 14	12 - 14 D									01		
	Anti Ragging	21-08-14										01		
	Educational Tour	16-10-14	1.	3 Jan.15		1- 6 Feb. 15			26 Feb 01Mar.15			04		
		Micro.	В	ot./Micro		BBA			History					

#### Annexure 7.3: Two Best Practices of the institution in the format of NAAC Self-study Manuals

#### **Best Practice (i)**

#### **Title of the Practice**

"Earning with learning" Scheme

#### Goal

Financial support to needy skilled students

#### The Context

More than 80% of our students come from poor background. It is difficult for them to pay the fees even in grant-in-aid courses. Few skilled students with untapped talent is utilized by the college with a purpose to help them in continuing their education and even contribute something to their family.

#### The Practice

Awareness is created and students are informed by notices, announcements of teachers in classrooms, during admissions that few students can be accommodated in such schemes run by the college. Later the students contact the coordinator of the scheme who in turn selects the students and assigns him some work in consultation with the Principal.

#### **Evidence of Success**

Few such students can be interviewed who are currently doing PG in our own college. Such students could complete their education which otherwise could not have been possible.

#### The problems encountered and resources required

Identifying such students was a challenge. There were no resources required for the same.

Notes

Students worked for 230 hours and the total remuneration paid to them was Rs.4,600 @ Rs.20 per hour.

**Contact Details** 

#### Prof. G.K. Khorgade

Coordinator

#### Best Practice (ii) Title of the Practice

"Computer Literacy Program"

#### Goal

- To inculcate interest for knowledge of handling computer among students.
- To create ability in students to initiate a task and taking it to a meaningful finality.

#### The Context

In this modern era where everything is heading towards digitalization, we at this institution feel that our students too go ahead in this field. Therefore, they have got to be well versed with IT, hence this programme continues. Though this program is not a part of the syllabus yet benefit of majority is our priority. A separate hall about 1200 sq. ft. with centralized air cooling system with 60 computers with printers and scanner is dedicated for this program. It has all the additional teaching aids required viz. White Board, LCD projector, etc. along with internet connectivity.

#### The Practice

At the time of admission, it is mandatory for every student to enroll for this program. It is almost compulsory for all the students of UG/PG and Junior college to join this program at a nominal fee of Rs. 500 per annum. Batches are formed separately for Junior and Senior college and there are 60 students in each batch. The batches are formed in such a way that the regular classes are not disturbed. Classes are held regularly and the topics covered are MS Office 2007, HTML, TALLY, DTP (page maker, photo shop, coral draw). A certificate is awarded to all the successful students.

#### **Evidence of Success**

Our students are efficient in handling the basic functions of the computer and associated hardware. They are skilled in the MS Office package viz. word, PPT and Excel. Some students do part time jobs in DTP centers and Printing presses.

### The problems encountered and resources required

At times we face hardship to convince students the benefit of the knowledge who are unwilling to pay Rs. 500/-. In such condition we give them installment facility or arrange some kind of help or scholarship. To maintain and upgrade the computer lab, the amount received as fee is sufficient.

Notes

More than 500 students are benefited by this scheme.

**Contact Details** 

#### Prof. A.A.Khoja

Coordinator