

The Annual Quality Assurance Report (AQAR) of the
IQAC

2016-17

Submitted

By

NABIRA MAHAVIDYALAYA, KATOL

Contents

S.N.	Name	Page No.
Part A		
1	Details of the Institution	3-6
2	IQAC Composition and Activities	7-8
Part B		
3	Criterion – I Curricular Aspects	9-9
4	Criterion – II Teaching, Learning and Evaluation	10-12
5	Criterion – III Research, Consultancy and Extension	13-16
6	Criterion – IV Infrastructure and Learning Resources	17-18
7	Criterion – V Student Support and Progression	19-21
8	Criterion – VI Governance, Leadership and Management	22-26
9	Criterion – VII Innovations and Best Practices	27-29
ANNEXURES		
Part A		
10	2.15 :Academic Calendar	30-31
Part B		
11	1.1 : Details about Academic Programmes	32
12	1.3 : Feedback from stakeholders	33
13	2.1: Total No. of permanent faculty	34
14	2.2 : Permanent Faculty with Ph.D.	35
15	2.3: Faculty Positions Recruited (R) and Vacant (V) during the year	36
16	2.4: No. of Guest and Visiting faculty and Temporary faculty	37
17	2.14 : Details of Administrative and Technical staff (Grant-in-aid)	38-40
18	3.18 : No. of Faculty who are Ph.D. Guide	41
19	3.19 : No. of Ph.D. awarded by faculty from the Institution	41
20	3.26: No. of Extension activities organized	42-43
21	7.3 : Two Best Practices in the format of NAAC Self-study Manuals	44-45

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution

Nabira Mahavidyalaya, Katol

1.2 Address Line 1

Dhantoli

Address Line 2

City/Town

Katol

State

Maharashtra

Pin Code

441302

Institution e-mail address

nmv.college@rediffmail.com

Contact Nos.

07112-222004

Name of the Head of the Institution:

Dr. R. S. Satokar

Tel. No. with STD Code:

07112-222004

Mobile:

9423685055

Name of the IQAC Coordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID
(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B +	78	2004	02/05/2009
2	2 nd Cycle	B	2.71	2013	07/07/2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR – 2013-14 (29/08/2017)
- ii. AQAR - 2014-15 (29/08/2017)
- iii. AQAR - 2015-16 (09/05/2018)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<input type="text" value=". Diploma in Yoga Teaching"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	
UGC-Special Assistance Programme NIL	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>								
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>								
2.3 No. of students	<input type="text" value="--"/>								
2.4 No. of Management representatives	<input type="text" value="01"/>								
2.5 No. of Alumni	<input type="text" value="01"/>								
2.6 No. of any other stakeholder and community representatives	<input type="text" value="--"/>								
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>								
2.8 No. of other External Experts	<input type="text" value="--"/>								
2.9 Total No. of members	<input type="text" value="09"/>								
2.10 No. of IQAC meetings held	<input type="text" value="02"/>								
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="03"/>	Faculty	<input type="text" value="02"/>						
Non-Teaching Staff	<input type="text" value="01"/>	Students							
Alumni	<input type="text" value="00"/>	Others	<input type="text" value="00"/>						
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/>	No	<input checked="" type="checkbox"/>						
If yes, mention the amount	<input type="text" value="Nil"/>								
2.13 Seminars and Conferences (only quality related)									
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC									
Total Nos.	<input type="text" value="00"/>	International	<input type="text" value="--"/>	National	<input type="text" value="--"/>	State	<input type="text" value="--"/>	Institution Level	<input type="text" value="--"/>
(ii) Themes	<input type="text" value="--"/>								

2.14 Significant Activities and contributions made by IQAC

1. Implementation of regular unit test to improve the result.
2. Organization of Guest Lectures
3. Construction of 'Science Building' in full swing.
4. Up-gradation in infrastructure facilities.
5. Proposals for additional section/courses.
6. Up-gradation of Laboratories to meet the requirement of students.
7. Pursuance for appointment of teaching and non teaching staff against vacant posts was carried out.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. Appointment of contributory teacher on vacant posts.	Implemented
2. IQAC proposes to implement unit test on regular basis to improve the result.	Implemented
3. Apart from the regular classes departments should organize guest lectures on various academic and current issues.	Implemented
4. IQAC proposes to Celebrate International Yoga Day	Implemented
5. It also proposes apply for additional section/courses.	Executed
6. IQAC proposes to upgrade laboratories.	Implemented
7. It proposes to upgrade infrastructure facilities.	Implemented
8. Organisation of Swachhata Abhiyan at college level.	Implemented
9. Career Counseling Programme to be organized	Implemented
10. Orientation Programme for new comers.	Implemented
11. Organisation of Study Tours.	Implemented

(Academic Calendar -Annexure : 2.15)

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

The Management approved the major suggestions of IQAC and necessary action were initiated to ensure quality measures

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	Nil	Nil	Nil	Nil
PG	07	Nil	06	Nil
UG	08	Nil	05	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	01	Nil	01	Nil
Total	16	Nil	12	Nil
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

(Refer Annexure 1.1)

1.2 (i) Flexibility of the Curriculum: CBS/Core/Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	--
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Refer Annexure-1.3)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Semester system introduced by university in B.Com., B.A. and BBA faculties, the revised syllabus has been implemented in B.Com., B.A. and BBA for Sem- I and Sem- II

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	32	20	11	--	01

(Refer Annexure 2.1)

2.2 No. of permanent faculty with Ph.D.

27

(Refer Annexure 2.2)

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	10	01	02	00	00	00	00	01	12

(Refer Annexure 2.3)

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

49

(Refer Annexure 2.4)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	08	03
Presented papers	01	03	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Micro-controller circuit is introduced for application of Microprocessor in Electronics Lab.
2. Models and posters are made for practical purposes in Physics, Chemistry, Microbiology, Biotech and Zoology.
3. Use of modern teaching aids and tools like Smart Boards, computers, L.C.D. projectors and CDs, Internet etc.
4. Organization of student Seminars.
5. Installation of Classroom Mike and Speakers.
6. Group Discussion.
7. Faculty wise Best Student Award.

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit test, Assignments, Vivo-voce, Terminal Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	00	00
----	----	----

2.10 Average percentage of attendance of students

83%

2.11 Course/ Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA III	137	--	12.24	71.43	18.36	35.77
B Com III (Mar)	97	--	2.98	88.06	8.95	69.07
B Com III (Eng)	93	--	6.90	89.65	3.45	62.36
BSc III	52	9.76	34.15	56.10	--	78.85
BBA III	53	--	52.38	47.62	--	79.24
M Com Final	68	10.42	81.25	8.33	--	70.59
MBA Final	27	40.00	60.00	--	--	74.07
MA History final	15	7.70	92.30	--	--	86.67
M.Sc. Math	10	--	50.00	50.00	--	40.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Teachers are asked to submit Teaching plan for the academic session.
2. Teachers are asked to complete the prescribed courses. They are inspired to engage extra classes for the purpose.
3. It is mandatory for all teachers to write work diary regularly.
4. Teachers are encouraged to use modern teaching aids and tools like PPT, smart board, computers and internet.
5. They are motivated to hold group discussion and student seminar.
6. Teachers are encouraged to take regular unit tests and terminal examination.
7. Departments are motivated to organize guest lectures.
8. Departments are encouraged to organize Educational Tours.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	03
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	06	00	00
Technical Staff	18	03	00	00
Self finance course				
Administrative Staff	06	00	00	00
Technical Staff	04	00	00	00

(Refer Annexure 2.14)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

With an objective to promote Research climate, there is one Research and Development Committee in our institution, headed by the Principal. The composition of the committee is as under:

1. Dr. R.S. Satokar - Chairman
2. Dr. A. D. Borkar - Coordinator
3. Dr. S. A. Sonegaonkar - Member
4. Dr. Y. W. Yawalkar - Member
5. Dr. A. A. Jiwani - Member

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	02	00
Outlay in Rs. Lakhs		429450	5865200	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	00	00
Non-Peer Review Journals	01	03	00
e-Journals	02	00	00
Conference proceedings	00	01	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (2013-2017)	2 (year duration)	UGC	2692600	3544200
Minor Projects	00	00	00	00
Interdisciplinary Projects	00	00	00	00
Industry sponsored	00	00	00	00
Projects sponsored by the University/ College	00	00	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	00	00	00
Any other(Specify)	00	00	00	00
Total	2	UGC	2692600	1346200

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : **NIL**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges **NIL** Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year : **NIL**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year : **NIL**

Total	International	National	State	University	Dist	College
1.				01		

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

(Refer Annexure 3.18)

3.19 No. of Ph.D. awarded by faculty from the Institution

(Refer Annexure 3.19)

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level	10	State level	12
National level	00	International level	00

3.23 No. of Awards won in NSS:

University level	00	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	01	College forum	24		
NCC	06	NSS	04	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of International Yoga Day -NCC/Games and Sports
- Tree Plantation – NSS
- Tree Plantation under Forestation Scheme Govt. of Maharashtra
- Blood Donation Camp – NCC
- Inter-Collegiate Kabaddi Tournament (Women) - Games and Sports
- Workshop - VISAKA- Financial Literacy Movement .
- An Educational Programme on BHIM app. (After Demonetization)
- Workshop Poetry writing and Poetry Recitation Programme.
- Workshop on GD & PI
- Invited Talk on "Sexual Harassment Prohibition Act"
- Coaching Camp for AIU Tournament (Men/Women)
- 02 Educational tours have been organized
- 02 Guest Lectures on social issues.
- Swachhata Abhiyan

(Refer Annexure 3.26)

Criterion – IV

4. Infrastructure and Learning Resources:

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2248 sq. meter	--	SPM	2248 sq. meter
Class rooms	24	--	UGC/SPM	24
Laboratories	09	--	UGC/SPM	09
Seminar Halls	02	--	UGC	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	659	33	College	692
Value of the equipment purchased during the year (Rs. in Lakhs)	21.9 Lakh	1.8 Lakh	College	23.7 Lakh
Others : 1. Yoga Bhavan:(consisting one Yoga Hall and three rooms for yoga theory classes and administrative work)	01	--	SPM	01

4.2 Computerization of administration and library

Yes, computerization is done through CMS and LIB-MAN software installed in office and library respectively which are applicable for computerization.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26,731	29,90,541	549	1,13,338	26,731	29,90,541
Reference Books	6,380	8,19,978	17	2,575	6,397	8,22,553
e-Books	N-LIST Subscribed	5,000 Yearly	N-LIST Subscribed	5,000 Yearly	N-LIST Subscribed	5,000
Journals Subscribed	31	47,675	---	---	31	47,675
e-Journals	3+N-LIST Subscribed	11,000 Yearly	3+N-LIST Subscribed	11,000 Yearly	3+N-LIST Subscribed	11,000
Digital Database	---	---	---	---	---	---
CD & Video	115	Free	---	---	115	Free
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	300	02	181	04	02	03	11	--
Added	10	--	01	--	--	--	--	--
Total	310	02	182	04	02	03	11	--

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up-gradation (Networking, e-Governance etc.)

There is a "Computer literacy center" in the college which gives the training of MSCIT and Internet access training to the students every year .

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.24
ii) Campus Infrastructure and facilities	5.85
iii) Equipments	0.55
iv) Others	--
Total :	8.64

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Formation of various Committees and Cells for Student Support Services.
- Principal's Address for all first year students
- Alumni activities are supported by IQAC.
- Organized Parent Teacher meet.

5.2 Efforts made by the institution for tracking the progression

- Feedback Forms are taken from outgoing final year students.
- Counseling facility is provided to students for further education and career.
- University Results of students are analyzed for further scope for improvement.
- Unit Tests and Term Examinations are conducted.
- Suggestion and Complaint box is provided for students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1754	283	Nil	Nil

(b) No. of students outside the state

01

(c) No. of international students

Nil

Men	No	%	Women	No	%
	681	33.43		1356	66.57

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
142	262	117	1348	04	2086	130	255	126	1307	Nil	2037

Demand ratio 1:1.5

Dropout % 05

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Organized guest lectures of eminent persons on competitive exams.
- Number of Reference as well as competitive examination books are made available in the library for students.

No. of students beneficiaries

300 +

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	others	09 (Police/ Army/Forest)

5.6 Details of student counseling and career guidance

- Workshop on Competitive Examination was conducted by Dr. Vijay Thakre, Deputy Director, Forensic Science Department, Amravati.
- Orientation Programme, "Agaaz" was organized for newly admitted Post Graduate Students.
- Interactive session was conducted by Mr. Harshal Dhoke, Alumnus of IIT and IIM.
- Guest Lecutre on "Workings of Micro Finance Companies".
- Workshop," VISAKA" regarding Financial Literacy Movement was organized.
- Workshop on GD & PI was organized for MBA students.

No. of students benefitted

500+

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	17

5.8 Details of gender sensitization programmes

Invited Talk by Adv. Ranjana Sawal on "Sexual Harassment Prohibition Act", organized by Women Education and Study Center.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	2,661	94,83,023
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

Nabira Mahavidyalaya, Katol commits to ensure all round development of students' personality, awaken in them the light of knowledge by dispelling the darkness of ignorance, help them become self reliant and mould them into better persons physically, socially and ethically

Mission Statement :

- i. To stimulate the academic atmosphere to enhance the quality of teaching-learning and research by using modern modes of education,
- ii. To introduce new programmes keeping the current and changing needs of students and society,
- iii. To help students become self reliant,
- iv. To offer opportunities to grow educationally and ethically and
- v. To uplift economically weaker and oppressed class in rural area.

6.2 Does the Institution has a management Information System

Institute have well supported Management Information System. It access information through Heads of each Department, coordinators of department, Local Management Committee and student council etc. Institute use this MIS in decision making at various administrative and management levels.

Institute also utilises feedback from students, parents and alumni.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Nabira Mahavidyalaya, Katol is affiliated to RTM Nagpur University, Nagpur and follows the University drafted syllabuses for Undergraduate and Postgraduate programmes.

Three faculties are members on University BOS and thus contribute in curriculum development.

6.3.2 Teaching and Learning

- Use of modern teaching aids.
- Remedial Coaching.
- Guest lecture of expert faculties.
- Assignments and Projects.

6.3.3 Examination and Evaluation

- Final / Semester end theory & practical examination conducted by University.
- Internal Assessment as per University guidelines.
- Unit tests and Term examinations.

6.3.4 Research and Development

- Major & Minor Research Projects.
- Faculty members got registered for Ph.D.
- Research Supervisors guiding research scholars.
- Faculty members published research papers and academic books.
- Faculty members attend workshops, conferences and seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is equipped with OPAC.
- Separate Reading room for Staff and Students
- Access to hundreds of e-journals
- Library using LIBMAN software to track record of books issued to students.
- Regular maintenance of infrastructure and planned to build new classrooms.
- Regular up gradation of technology.

6.3.6 Human Resource Management

- Regular Meeting of Staff Members for their various academic and administrative concerns.
- Felicitation of staff members for their achievements.
- Encourage faculty members to join Refresher and Orientation Programmes.

6.3.7 Faculty and Staff recruitment

Recruitment of regular faculty and staff members are carried out as per government regulations. Adhoc and Contributory teachers are appointed as per need.

6.3.8 Industry Interaction / Collaboration

Institute entered into various MOU's with various Institutes, Agencies and Societies.

6.3.9 Admission of Students

Admission process is carried out strictly on merit basis, considering the government reservation norms.

6.4 Welfare schemes for

Teaching	Staff Quarters, Credit Society, Sports and Recreational Activities, Subsidize Canteen facility.
Non teaching	Credit Society, Sports and Recreational Activities, Subsidize Canteen facility.
Students	Learn with Earn scheme. Free Medical check-up of all students. Book bank scheme. Subsidize Canteen facility.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC/Principal
Administrative	Yes	J.D. Office	Yes	Principal/SPM

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Being an affiliated College to RTM Nagpur University, our institute abides by all reforms initiated by University. University has introduced Electronic system to facilitate all affiliated colleges for examination reforms such as examination forms, examination time table, question papers, result declaration, etc., which are executed online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

- Feedback from Alumni is utilised for overall development of Institute.
- Former students are called for guidance.
- Interactions of Alumni are conducted with regular students.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher meets are organised regularly. Interaction is used as feedback for future improvement.

6.13 Development programmes for support staff

- Computer Training Programme.
- Fully operational Employee Credit Cooperative Society
- Recreational Activities for staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Lush Green Campus.
- Dedicated Space for Garden.
- Regular Plantation Drive.
- Drip irrigation for trees.
- Clean and maintained campus and classrooms.
- Dustbins are placed all around the campus.
- Waste management is done properly.
- Garbage management in association with Municipal Council
- No sound and air pollution in campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ICT Training to non teaching staff members
- Construction of science building almost on the verge of completion
- Additional efforts for slow learners
- Sensitization for Outcome based Education
- Proposed to increase number of extension activities by emphasizing the constituted Committees and Cells on quality basis

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Up gradation of laboratories keeping in view the recent trends of research and increasing number of students.
- Various co-curricular and extracurricular activities conducted viz. guest lectures on various topics, Industrial Visits & Tours, Yoga day celebration and workshops.
- Activities like constitution day celebration, VISAKA financial literacy program, BHIM app awareness, guest lecture on cashless economy, workshops on employability enhancement organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- “Earning with Learning” Scheme
- “Computer Literacy Program”

(Refer Annexure : 7.3)

7.4 Contribution to environmental awareness / protection

- Plantation drive at entire campus
- Celebration of World Environment Day
- Display of placards “No Plastic Zone”
- Awareness about hazards of air pollution

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Senior and experienced staff members
- Good infrastructure, facilities with lush green campus.
- Regular activities / achievements by few departments
- Conducive research atmosphere
- Leading college in rural area run by apolitical trustees
- Optimum utilization of infrastructure
- Fruitful efforts by NCC Department

Weakness:

- Callous attitude of students towards competitive exams
- Brain drain of talented students for attraction towards urban life
- Dropout rate of the students in first year
- Non appointment of vacant posts

Opportunities:

- Availability of education facilities to rural students
- Higher focus of research on issues of rural areas
- Chance to become a role model for other colleges of adjoining areas
- Certificate courses leading towards employment can be introduced

Challenges:

- To skill the students to face challenges of life
- To improve the overall results
- Improvement in the habits of students
- To motivate students to pursue for professional courses along with regular study of prescribed syllabus

8. Plans of institution for next year

- Pursuance for appointment of teaching and non teaching staff against vacant posts.
- New 'Science Building', under construction, is planned to be completed and to be Equipped with Laboratory and classroom furniture.
- Up gradation of laboratories
- Proposals for new courses.
- Proposals for increment in intake capacity for some classes.
- Orientation Programme for new comers.
- Organisation of Study Tours.

Name: **Dr. A.B. Sharma**



Signature of the Coordinator, IQAC

Name: **Dr. R.S. Satokar**



Signature of the Chairperson, IQAC

ANNEXURES

Part A

Annexure 2.15 : Academic Calendar

Month	Date	Event
June	15-06-16	<ul style="list-style-type: none">• Commencement of Academic Session 2016-17.• Admission Process for various classes.• Appointment of Contributory Teachers for vacant posts.• International Yoga Day celebration.
	--	
	--	
	21-06-16	
July	01-07-16	<ul style="list-style-type: none">• Commencement of Regular Classes of Odd semesters.• Principal's Address.• Enrollment of Students in NCC, NSS, etc.• Swachhata Abhiyan.• Guest Lectures.• Tree Plantation.
	--	
	--	
	--	
	--	
	--	
August	--	<ul style="list-style-type: none">• First Unit Test.• Independence Day Celebration.• Guest Lectures.• Blood Donation Camp.• Tree Plantation.
	15-08-16	
	--	
	--	
	--	
September	05-09-16	<ul style="list-style-type: none">• Teachers' Day Celebration.• Second Unit Test.• Guest Lectures.• Semester End Viva-Voce (Internal Assessment)
	--	
	--	
	--	
October	02-10-16	<ul style="list-style-type: none">• Celebration of Gandhi Jayanti.• Swachhata Abhiyan.• University Examinations.
	--	
	--	
Winter Vacation 28-10-2016 to 27-11-16		
November	--	<ul style="list-style-type: none">• University Examinations.• Celebration of Constitution Day.
	26-11-16	
December	28-11-16	<ul style="list-style-type: none">• Commencement of Regular Classes of Even semesters.• Educational Tours.• Guest Lectures/ Workshop.• College Day Celebration• NSS, NCC Camps• Parent Teacher Meet• Organization of Cultural Events
	--	
	--	
	--	
	--	

January	12-01-17 -- -- -- -- 26-01-17	<ul style="list-style-type: none"> • Late. Shri Bhikulalji Nabira Birth Anniversary (Chief Donor) • First Unit Test. • Guest Lectures / Workshop. • Educational Visits • Swachhata Abhiyan. • Republic Day Celebration • Organization of Cultural Events
February	05-02-17 -- -- -- -- --	<ul style="list-style-type: none"> • Late. Shri Bhikulalji Nabira Death Anniversary (Chief Donor) • Second Unit Test. • Guest Lectures on Career Counseling • Campus Placement • Yoga Camp • College Test Examination
March	-- -- --	<ul style="list-style-type: none"> • Semester End Viva-Voce (Internal Assessment) • Feedback from final year students • University Examinations
April	--	<ul style="list-style-type: none"> • University Examinations
May	01-05-17	<ul style="list-style-type: none"> • Celebration of Maharashtra Day

ANNEXURES

Part B

Annexure 1.1 : Details about Academic Programmes

Sr. No.	Level of Program	Name of the Program / Course	Total
1.	Under Graduate	B.A.	08
		B. Com.(Marathi)	
		B. Com. (English)*	
		B.B.A. *	
		B. Sc.	
		B. Sc. Computer Science*	
		B. Sc. Microbiology*	
		B. Sc. Biotechnology*	
2.	Post Graduate	M. Com. Marathi	07
		M.B.A. *	
		M.A. History*	
		M.A. Marathi*	
		M. Sc. Chemistry*	
		M. Sc. Maths*	
		M.Sc. Microbiology*	
3.	Diploma	Diploma in Yoga Teaching*	01
Grand Total			16

* Self finance course.

Part B

Annexure 1.3 : Feedback from stakeholders

College takes feedback from final year Students; at the time of examination hall ticket distribution, Parents; in Parents' Teachers Meet, and Alumni in Alumni Meetings, in prescribed format. All collected feedback forms are discussed in detail in IQAC Meeting, and suggestions for improvement (if any) are given to concerned teachers or Non-teaching staff. Words of appreciation is also imparted to staff members.

Part B

Annexure 2.1: Total No. of permanent faculty

Sr. No.	Name of Employee	Designation
NMV		
1	Dr. R. S. Satokar	Principal (Associate Prof.)
2	Dr. S.A. Sonegaonkar	Associate Prof.
3	Dr. A.B. Sharma	Associate Prof.
4	Dr. P.W. Yawalkar	Associate Prof.
5	Dr. P.K. Tiwari	Associate Prof.
6	Dr. A.D. Borkar	Associate Prof.
7	Dr. Ku. R.B. Ghatole	Associate Prof.
8	Dr. S.K. Navin	Associate Prof.
9	Dr. R.R.Pathak	Associate Prof.
10	Dr. P.V. Salame	Assistant Prof.
11	Dr. V.K. Bagwale	Associate Prof.
12	Dr. R.R. Dhote	Assistant Prof.
13	Dr. T.L. Jagdale	Assistant Prof.
14	Dr. B.P. Walondre	Assistant Prof.
15	Dr. R.K. Ingole	Librarian
16	Shri N.T. Katre	Assistant Prof.
17	Ku. D.D. Ghagargunde	Assistant Prof.
18	Shri G.K. Khorgade	Assistant Prof.
19	Dr. R.G. Gongale	Assistant Prof.
20	Shri I.H. Dhadade	Assistant Prof.
21	Dr. V.R. Ruikar	Assistant Prof.
22	Shri N.V. Gandhare	Assistant Prof.
23	Dr. V.G. Barsagade	Assistant Prof.
24	Dr. T.S. Khedkar	Assistant Prof.
25	Dr. P.N. Raut	Assistant Prof.
26	Shri M.S. Jadhao	Assistant Prof.
27	Dr. H.B. Hirulkar	Assistant Prof.
MBA		
28	Dr. H.L. Vaswani	Associate Prof. / HOD
29	Dr. A.S. Daware	Assistant Prof.
30	Dr. A.S. Charde	Assistant Prof.
31	Dr. P.S. Mahajan	Assistant Prof.
32	Dr. A.A. Jiwani	Assistant Prof.

Part B

Annexure 2.2 : Permanent Faculty with Ph.D.

Sr. No.	Name of Employee
NMV	
1	Dr. R. S. Satokar
2	Dr. S.A. Sonegaonkar
3	Dr. A.B. Sharma
4	Dr. P. K. Tiwari
5	Dr. P.W. Yawalkar
6	Dr. A.D. Borkar
7	Dr. Ku. R.B. Ghatole
8	Dr. S.K. Navin
9	Dr. R. R. Pathak
10	Dr. P.V. Salame
11	Dr. V.K. Bagwale
12	Dr. R.R. Dhote
13	Dr. T.L. Jagdale
14	Dr. B.P. Walondre
15	Dr. R.K. Ingole
16	Dr. G. K. Khorgade
17	Dr. R.G. Gongale
18	Dr. V.R. Ruikar
19	Dr. V.G. Barsagade
20	Dr. T.S. Khedkar
21	Dr. P.N. Raut
Microbiology	
22	Dr. N.B. Hirulkar
MBA	
23	Dr. H.L. Waswani
24	Dr. P.S. Mahajan
25	Dr. A.S. Charde
26	Dr. A.S. Daware
27	Dr. A. A. Jiwani

Part B

Annexure 2.3: Faculty Positions Recruited (R) and Vacant (V) during the year

	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
NMV	00	09	01	01	00	00	00	00	01	10
MBA	00	01	00	01	00	00	00	00	00	02
Total	00	10	01	02	00	00	00	00	01	12

Part B

Annexure 2.4: No. of Guest and Visiting faculty and Temporary faculty

Sr. No.	Name of Employee	Department
1	Mrs. A.S. Chandak	B/T
2	Ku.D.M. Ridhorkar	B/T
3	Ku. M.R. Meshram	Comp.Sc.
4	Shri S.R. Gakhare	Comp.Sc.
5	Ku. P. N. Gandhi	Electronics
6	Ku. R. S. Dhawad	Electronics
7	Shri A. A. Vaidya	Electronics
8	Shri M. M. Yeole	Chemistry
9	Ku. M. M. Likhitkar	Chemistry
10	Mr. M. M. Behaniya	Chemistry
11	Mr. S. B. Satpute	Chemistry
12	Ku. S. A. Thakur	Chemistry
13	Ku. S. P. Padmakar	Chemistry
14	Shri S. G. Deshmikh	Botany
15	Ku. L. L. Sawarkar	Botany
16	Ku. D.D. Dhok	Botany
17	Ku. K.V. Bhambhurkar	Botany
18	Ku. J. R. Hole	Botany
19	Ku. S.B. Kinkar	Zoology
20	Ku. J.N. Parmar	Zoology
21	Ku.S.G. Jiwani	M.Sc. Maths
22	Shri P. R. Lohi	M.Sc. Maths
23	Ku. S. M. Dandhare	M.Sc. Maths
24	Shri S.K. Jogewar	English
25	Ku. P.U. Bhanak	Marathi
26	Shri U.N. Niswade	Marathi
27	Shri H.Y. Kinkar	Political Sc.
28	Shri V. T. Kadu	Political Sc.
29	Shri P. D. Bhalavi	Political Sc.
30	Shri M. R. Dhok	History
31	Shri M.S. Nabira	B.Com. Eng.
32	Mrs. S.D. Dangra	B.Com. Eng.
33	Ku. S.D. Chandak	B.Com. Eng.
34	Ku. K.R. Nabira	B.Com. Eng.
35	Shri K. R. Raut	B.Com. Eng.
36	Shri S. R. Dhore	B.Com. Eng.
37	Shri S.B. Behaniya	M.A. History
38	Shri V.B. Pharkade	M.A. History
39	Shri M.R. Dodake	M.A. History
40	Shri Shishir Kalambe	M.A. History
41	Ku. J.M. Patil	MBA
42	Shri Jitendra Alone	BBA
43	Ku. P.H. Dubey	BBA
44	Shri Pravin Rewatkar	BBA
45	Ku. M.N. Musale	BBA
46	Shri H. A. Kawadkar	BBA
47	Ku. P. M. Chhipane	BBA
48	Ku. Sofiya Pirani	BBA
49	Ku. L. A. Prajapati	BBA
Total		49

Part B

Annexure 2.14 : Details of Administrative and Technical staff

(Grant-in-aid)

Category	Number of Permanent Employees				Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
	2015-16	Retd	R	Total			
Administrative Staff	22	01	00	21	06	00	00
Technical Staff	18	00	00	18	03	00	00
	40	00	00	39	09	00	00

(Self Finance)

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
MBA				
Administrative Staff	05	00	00	00
Technical Staff	01	00	00	00
CS/Micro/BT				
Administrative Staff	01	00	00	00
Technical Staff	03	00	00	00
Total				
Administrative Staff	06	00	00	00
Technical Staff	04	00	00	00

List of Administrative and Technical staff

Administrative Staff (Grant-in-Aid)

S. N.	Name of Employee	Designation
1.	Shri R. K. Dhurve	Head Clerk
2.	Shri V. A. Chavan	Jr. Clerk
3.	Shri P. S. Deshbhratar	Jr. Clerk
4.	Shri K. D. Gawande	Jr. Clerk
5.	Shri B. A. Kale	Jr. Clerk
6.	Shri R. M. Bhoyar	Steno
7.	Shri S. J. Deshmukh	Asst. Librarian
8.	Ku. V. H. Patil	Library Clerk
9.	Shri P. D. Charde	Library Attendant
10.	Shri K. M. Uikey	Library Attendant
11.	Shri M. K. Belkhede	Library Attendant
12.	Shri S. N. Somkuwar	Library Attendant
13.	Shri R. K. Barai	Library Attendant
14.	Ku. S. S. Kakade	Peon
15.	Smt. R. H. Kale	Peon
16.	Shri S. D. Kadu	Peon
17.	Shri R. T. Kawate	Peon
18.	Shri P. C. Talghare	Peon
19.	Shri J. A. Ansari	Peon
20.	Shri D. B. Sarwan	Sweeper
21.	Shri K. K. Rane	Sweeper
	Total	21

Technical Staff (Grant-in-Aid)

S. N.	Name of Employee	Designation
1.	Shri S. G. Hanwate	Lab. Assistant
2.	Shri S. S. Deshmukh	Lab. Assistant
3.	Shri B. M. Tijare	Lab. Attendant
4.	Shri D. N. Walke	Lab. Attendant
5.	Shri A. P. Patil	Lab. Attendant
6.	Shri S. V. Wanjari	Lab. Attendant
7.	Shri S. B. Ramavat	Lab. Attendant
8.	Shri C. N. Dhawad	Lab. Attendant
9.	Shri M. B. Shambharkar	Lab. Attendant
10.	Ku. M. M. Parteti	Lab. Attendant
11.	Shri S. S. Mendhe	Lab. Attendant
12.	Shri N. N. Mathure	Lab. Attendant
13.	Shri P. M. Bawane	Lab. Attendant
14.	Smt. R. M. Parmal	Lab. Attendant
15.	Shri L. S. Wankhede	Lab. Attendant
16.	Ku. P. P. Paliwal	Lab. Attendant
17.	Shri J. K. Nagdeve	Lab. Attendant
18.	Shri V. B. Virkhare	Lab. Attendant
	Total	18

Administrative Staff (Self Finance Course)

S. N.	Name of Employee	Designation
1.	Shri P. D. Nabira	Estate Officer
2.	Shri. M. D. Sherkar	Clerk
3.	Shri S. M. Umbarkar	Librarian
4.	Shri R N. Dhawad	Peon
5.	Shri J. G. Dhawad	Peon
6.	Shri K. A. Mankar	Peon
	Total	06

Technical Staff (Self Finance Course)

S. N.	Name of Employee	Designation
1.	Shri S. C. Deoghare	Computer Clerk
2.	Shri C. C. Dongre	Lab. Attendant
3.	Shri V. S. Wanjari	Lab. Attendant
4.	Shri Y. D. Wakode	Lab. Attendant
	Total	04

Part B

Annexure 3.18 : No. of Faculty who are Ph.D. Guide

Sr. No.	Name of Faculty	Department
1	Dr. S.A. Sonegaonkar	Commerce
2	Dr. A.D. Borkar	Chemistry
3	Dr. Ku. R.B. Ghatole	Marathi
4	Dr. S.K. Navin	English
5	Dr. R.R. Dhote	History
6	Dr. V.K. Bagwale	Economics
7	Dr. T.S. Khedkar	Zoology
8	Dr. R. K. Ingole	Library

Annexure 3.19: No. of Ph.D. awarded by faculty from the Institution

Sr. No.	Name of Student	Department
1	Dr. Gunwant K. Khorgade, Katol	Commerce
2	Dr. Shrikrishna U. Dhale, Nagpur	Commerce

Part B

Annexure - 3.26 : Extension activities organized

S.N.	Date	Event
1	21-06-16	Celebration of International Yoga Day -NCC/Games and Sports
2	01-07-16	Tree Plantation Programme - BBA
3	01-07-16	Swachhata Abhiyan - NSS
4	01-07-16	Tree Plantation - NSS
5	21-07-16	Celebration of Yoga Day - NCC
6	15-08-16	Flag Hosting and March Past on Independence Day - NCC
7	19-08-16 to 20-08-16	Tree Plantation under Forestation Scheme Govt. of Maharashtra
8	27-08-16	Orientation Programme - Agaaz for New Comers - MBA
9	10-09-16	Teachers' Day Celebration - BBA
10	29-09-16	Educational Visit to MGIRI - Microbiology Dept.
11	01-10-16	Blood Donation Camp - NCC
12	02-10-16	Swachhata Abhiyan - Population Education Committee
13	02-10-16	Swachhata Abhiyan - NSS
14	17-10-16 to 18-10-16	Inter-Collegiate Kabadi Tournament (Women) - Games and Sports
15	26-11-16	Constitution Day Celebration - NSS
16	21-12-16	Guest Lecutre on "Workings of Micro Finance Companies" - BBA
17	21-12-16	Workshop - VISAKA- Financial Literacy Movement - Commerce Dept.
18	30-12-16	BBA Day Celebration - BBA
19	06-01-17	"Rangoli" Competition - Cultural Committee
20	06-01-17	"Mehandi" Competition - Cultural Committee
21	12-01-17	An Educational Programme on BHIM app. (After Demonetization - NCC
22	12-01-17	Extempore Competition - Marathi Dept.
23	13-01-17	Workshop Poetry writing and Poetry Recitation

		Programme - Marathi Dept.
24	13-01-17	College Social Gathering
25	14-01-17	Poetry Recitation Programme - Marathi Dept.
26	26-01-17	Republic Day Celebration - NCC
27	06-02-17	Workshop on Competitive Examination - Library
28	07-02-17	Guest Lecture on "Cashless Economy" - BBA
29	16-02-17	Educational Tour to Agra - BBA
30	25-02-17	Workshop on GD & PI - MBA
31	25-02-17 to 01-03-17	Educational Tour to NRRI Cuttack - Microbiology Dept.
32	27-02-17	Celebration of the birthday of Kusumagraj- Famous Marathi poet- Marathi Dept
33	27-02-17	Invited Talk on "Sexual Harassment Prohibition Act- Women Education and Study Center
34	04-03-17	Industrial Visit to SALIMAR Nutrients Pvt. - MBA
35	05-03-17 to 12-03-17	Coaching Camp for AIU Tournament (Men/Women) - Sports
36	14-03-17	Guest Lecture - "Motivation by Alumnus of IIT and IIM -Mr. Dhoke
37	01-05-17	Celebration of Maharashtra Day

Part B

Annexure 7.3 : Best Practices of the institution in the format of NAAC Self-study Manuals

Best Practice (i)

Title of the Practice

“Earning with learning” Scheme

Goal

Financial support to needy skilled students

The Context

More than 80% of our students come from poor background. It is difficult for them to pay the fees even in grant-in-aid courses. Few skilled students with untapped talent is utilized by the college with a purpose to help them in continuing their education and even contribute something to their family.

The Practice

Awareness is created and students are informed by notices, announcements of teachers in classrooms, during admissions that few students can be accommodated in such schemes run by the college. Later the students contact the coordinator of the scheme who in turn selects the students and assigns him some work in consultation with the Principal.

Evidence of Success

Few such students can be interviewed who are currently doing PG in our own college. Such students could complete their education which otherwise could not have been possible.

The problems encountered and resources required

Identifying such students was a challenge. There were no resources required for the same.

Contact Details

Dr. G.K. Khorgade

Coordinator

Best Practice (ii) Title of the Practice

“Computer Literacy Program”

Goal

- To inculcate interest for knowledge of handling computer among students.
- To create ability in students to initiate a task and taking it to a meaningful finality.

The Context

In this modern era where everything is heading towards digitalization, we at this institution feel that our students too go ahead in this field. Therefore, they have got to be well versed with IT, hence this programme continues. Though this program is not a part of the syllabus yet benefit of majority is our priority. A separate hall about 1200 sq. ft. with centralized air cooling system with 60 computers with printers and scanner is dedicated for this program. It has all the additional teaching aids required viz. White Board, LCD projector, etc. along with internet connectivity.

The Practice

At the time of admission, it is mandatory for every student to enroll for this program. It is almost compulsory for all the students of UG/PG and Junior college to join this program at a nominal fee of Rs. 500 per annum. Batches are formed separately for Junior and Senior college and there are 60 students in each batch. The batches are formed in such a way that the regular classes are not disturbed. Classes are held regularly and the topics covered are MS Office 2007, HTML, TALLY, DTP (page maker, photo shop, coral draw). A certificate is awarded to all the successful students.

Evidence of Success

Our students are efficient in handling the basic functions of the computer and associated hardware. They are skilled in the MS Office package viz. word, PPT and Excel. Some students do part time jobs in DTP centers and Printing presses.

The problems encountered and resources required

At times we face hardship to convince students the benefit of the knowledge who are unwilling to pay Rs. 500/-. In such condition we give them installment facility or arrange some kind of help or scholarship. To maintain and upgrade the computer lab, the amount received as fee is sufficient.

Contact Details

Prof. A.A.Khoja

Coordinator