



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	NABIRA MAHAVIDYALAYA, KATOL
Name of the head of the Institution	Dr. S. K. NAVIN
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07112222004
Mobile no.	9421803052
Registered Email	nmv.college@rediffmail.com
Alternate Email	sunil.navin@rediffmail.com
Address	Dhantoli, Nabira Mahavidyalaya, Katol 441302
City/Town	Katol
State/UT	Maharashtra
Pincode	441302

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. V. G. Barsagade			
Phone no/Alternate Phone no.		07112222004			
Mobile no.		9922337061			
Registered Email		iqac.nmv61@gmail.com			
Alternate Email		vikasbarsagade@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.nabiramahavidyalayakatol.com/iqac/aqar/2018-19-2/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.nabiramahavidyalayakatol.com/academic-calendar-19-20/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78	2004	03-May-2004	02-May-2009
2	B	2.71	2013	08-Jul-2013	07-Jul-2018
6. Date of Establishment of IQAC			16-Mar-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Initiative for awareness and preparation of Biofertilizer	01-Jan-2020 01	40
Initiative regarding the submission of project proposal, RUSA, certificate course, STRIDE Proposal	31-Aug-2019 01	8
guest lecture on Building career with management education for professional students	10-Aug-2019 01	80
Workshop on financial Mathematics	10-Feb-2020 02	31
One day workshop on fundamentals of IPR and Plagiarism	29-Feb-2020 1	161
Workshop on mutual fund	06-Jan-2021 3	57
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NABIRA MAHAVIDYALAYA, KATOL	XI PLAN	UGC	2007 1825	8757680
NABIRA MAHAVIDYALAYA, KATOL	XII PLAN	UGC	2013 1825	4149116
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of

No

the funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Remedial Coaching to weak students implemented

2. Organized Guest lecture for teaching and non-teaching on RTI- ACT on 14/1/20.

3. One week Students induction program was organized for fresher students.

4. Traffic rules awareness program organized for the students on 28/1/20.

5. Five days orientation program was organized for professional courses students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Five days orientation program for students	Implemented
Student Induction program	Implemented
Remedial coaching to weak students	Implemented
Workshop on Fundamentals of IPR and Plagiarism	Implemented
Initiative regarding the submission of project proposals under RUSA, STRIDE and DST	Implemented
Guest lectures on various subjects for the students	Implemented
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College development Committee	23-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	18-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Institute has well supported Management Information System. It access information through Heads of each Department, coordinators of various cells and committees and CDC. Institute uses this MIS in decision making at various administrative and management levels. Institute also utilizes feedback from students, parents and alumni. College is using specially designed software to manage information like Students data, fee collection and for generating various reports. Fees are collected online and software updates the information under relevant heads. Ledger records and all accounting data are maintained in Tally. Cash flows and utility records are also maintained electronically. Examination department uses the software to record internal marks, student examination data, results etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is bound to the overall development of students. For this the management authorities always look after the enough number of qualified teachers in the institution. The Principal asks all the heads of various departments to prepare annual program specifying the orbit of curriculum, co-curricular and extra-curricular activities. The heads divide the workload to the teachers according to UGC and DHE norms. The heads prepare action plans for the session and submit to IQAC. The heads of various departments ask their teachers to prepare Teaching Plan for the session and submit to the IQAC. The coordinators of Time Table Committees of different faculties prepares Time Table according to the received workload and display on the Notice Board. Teachers employ modern teaching tools and devices, for the same as per the need of technological up-gradation every year. The Principal monitors teaching learning process throughout the session. All the Heads submit the documents like Academic Calendar, Time Table, Departmental Staff and new appointments if any, examination dates, list of non-working days and holidays to the Principal. The management authorities keep vigilance all these process and give suggestions if necessary. The heads of various departments keeps the report of departmental Time table, work load distribution, leave records and adjustment,

planning for the practical, (Science and Home-Science), Practical Manuals, examination dates, activity planning, result analysis, remedial course, planning and execution methodology, college website related material uploading, Annual Departmental Calendar, Departmental meetings, student lists, work distribution chart, etc. The coordinator of IQAC monitors all these activities. For this, meetings are organized from time to time in IQAC.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in sericulture	NA	04/03/2020	30	Employability	Develop the skill on cocoon processing
Certificate course in plant tissue culture technique	NA	05/03/2020	45	Employability	Skill on plant culture

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	29	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
One day workshop on Excel for administrative staff	03/01/2020	40
Workshop on YOGA	01/12/2020	16
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Chemistry	13

MCom	Commerce	87
MBA	Finance project	55
MBA	summer internship	61
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Our institute is very serious about feedback of our activities. Recently we have started gathering feedback of our individual training programs and events. We have dedicated committee for gathering and analyzing the feedback. Moreover, we have started collecting feedback through Google forms so that we get unbiased feedback. We keep on improving our activities based on feedback we receive. We understand that feedback is very much important to know about the success as well as loopholes of the Institution. The Institution needs feedback as indirect evidence and as proof of success of different processes. Feedback is information and reaction on a persons performance of a task or operation etc. which is used as a basis for improvement. IQAC of our college has formed different formats of feedback form. Our college distributes feedback forms online through a link among the students of different faculties like Arts, Commerce, Science, M.B.A. and others. Students read the feedback forms carefully and answer accordingly. Students give some suggestions about the facilities which are not available in the college. IQAC distributes feedback forms among the parents of our students who come to attend 'Parent-meet'. Parents fill up the feedback forms suggesting some changes. IQAC takes feedback from alumni also when they come to attend the 'Alumni Association Meeting'. Alumni also give some suggestions and try to help the institution. Feedback is taken from teaching staff about the facilities available in the institution. Teachers gives some suggestion if they feel necessary. Feedback is also given by the other stakeholders of the institution in view of development of the institution. The feedback committee the taken feedback forms from students, parents, alumni, teachers and stakeholders and then prepares a graphical report. The committee submits the graphical report to the IQAC. The Principal, the IQAC coordinator and members contemplate on the received graphical report and chalk out the necessary actions to be taken on relevant suggestions.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	HRM	60	60	60
MA	History	60	36	36

MSc	Microbiology	22	21	21
MSc	Chemistry	22	22	22
MSc	Math	22	22	22
MCom	NA	160	112	112
BBA	NA	120	150	120
BSc	NA	220	563	212
BCom	NA	240	451	255
BA	NA	320	353	264
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2009	507	40	21	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	47	4	17	17	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Effective mentoring begins with the faculty and depends for its success on the healthy relationships between faculty and students. Mentoring is looked at as a retention and enhancement strategy for undergraduate education. With the setting up of a mentoring system in the fresh year, it is expected that student retention can be increased and academic achievement can be promoted. The process has been established as “Mentoring System”. The institute takes initiative for mentoring of students. Students are categorized as per the streams of studies and also according on their core subjects. Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background. These students are divided into groups depending on their numbers. Each group is assigned a teacher mentor who would perform mentoring duties. The mentor performs the following functions. 1. Mentor meets the group of students once in a month. 2. Try to understand students strengths and weaknesses 3. Guides them for their academic and personal development. 4. Motivates them to work harder and perform better 5. Mentor takes care of overall development of students 6. Maintain records of the activity

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2516	47	1 : 54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	37	9	8	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. B. P. KALBANDE	Assistant Professor	Best presentation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	NA	5	28/12/2019	27/01/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

It is needed to engage students who are less oriented academically in learning and assessed in quick successions so that they are not over burdened for preparing for the examinations that are conducted after a long gap. It is always advisable to spread the evaluation evenly to the whole span of the learning period. We conduct unit test periodically as an effective tool to reduce the gap between Continuous Internal Evaluation (CIE) and this performance is considered as a component of overall CIE for the courses the students are offered. Evaluation or assessment of students learning is usually done by using the classroom unit tests, quizzes, home works, assignments, projects, etc. There are few CIE systems such as Diagnostic evaluation, Formative evaluation and Summative evaluation system. Students are made aware of the evaluation process through the following initiatives: a. The orientation program at the beginning of each semester. b. Submission of academic calendar with CIA exam dates. c. Teaching Plan contains evaluation procedures. d. Tutorial classes are arranged for students. e. Remedial classes are conducted for slow learners. f. Result analysis is done by the class teacher. g. Class assessment tests id also conducted at central level. h. Internal practical examination is also conducted at departmental level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by the Calendar Committee of the institution before the commencement of each academic year. It reflects vision and mission of the institution. It also comprises students' personal record, declaration by parent to follow the internal rules and regulations, a brief history of college, courses offered, rules of admission, rules of GOI Scholarship and other scholarship schemes, functions of various committees and cells, rules of attendance and discipline, library regulations, date of commencement of classes, schedule of holidays, activity plan of the college for the academic

year. The academic calendar therefore reflects the various activities planned as it conducts the plan of evaluation of tests like unit tests, other objective tests, other objective tests, quiz, class seminars, etc. and are included. The Academic Calendar thus facilitates the timely and periodical conduct of evaluation and keeps it in coordination with the University Examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nabiramahavidyalayakatol.com/wp-content/uploads/2020/11/UG-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	NA	59	59	100
NA	BSc	NA	154	153	100
NA	BCom	NA	236	235	99.57
NA	BBA	NA	59	59	100
NA	MCom	NA	86	86	100
NA	MA	History	28	28	100
NA	MSc	MATHEMATICS	10	10	100
NA	MSc	Microbiology	19	19	100
NA	MBA	HRM	50	50	100
NA	MA	English	4	4	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.nabiramahavidyalayakatol.com/wp-content/uploads/2021/03/Student-Satisfaction-Survey-NMK_2019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST	3172600	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Fundamentals of Intellectual Property Rights Plagiarism	Department of Library Information Science	29/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	0.9
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Thermal decomposition kinetics of some transition	Nilesh V Gandhare	Arabian Journal of Chemistry	2019	21	NABIRA M AHAVIDYALA YA, KATOL	21

metal coordination polymers of fumaroyl bis (paramethoxyphenylcarbamide) using DTG/DTA techniques						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Thermal decomposition kinetics of some transition metal coordination polymers of fumaroyl bis (paramethoxyphenylcarbamide) using DTG/DTA techniques	Nilesh V Gandhare	Arabian Journal of Chemistry	2019	11	21	Nabira Mahavidyalaya, Katol.

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	Nil	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Protest rally Against Rape and murder of women	NMV KATOL	3	1500
NCC CAMP	NCC SAONER	1	11

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
BHARAT SWACCHATA ABHIYAN	NMV KATOL	BHARAT SWACCHATA ABHIYAN	2	60
KARGIL VIJAY DIWAS	NMV KATOL	KARGIL VIJAY DIWAS	2	53
NCC UNIT	NMV KATOL	GLORIOUS FIFTY YEARS OF NCC	10	110
WOMENS EQUALITY	NMV KATOL	Protest rally Against Rape and murder of women	2	1500
YOGA DAY	NMV KATOL	INTERNATIONAL YOGA DAY	2	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work	Project work	Department of Management Studies Nabira Mahavidyalaya Katol	27/01/2020	30/04/2020	55
Internship	Summer	Online SIP	20/05/2020	20/07/2020	61

	internship	is carried on with different Corporate Companies		
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ayurvan, Aura Park	02/02/2020	Medicinal farming, workshops, organic farming workshop RD on Ayurvedic plants	88
EDUBRIDGE LEARNING PRIVATE LIMITED	13/11/2019	education training and research extension	50
ARTS AND SCIENCE COLLEGE PULGAON	15/01/2019	FACULTY EXCHANGE	2
MULTY STATE CREDIT COOPRATIVE SOCIETY, NAGPUR	01/01/2019	DIN DAYAL UPADHYAY CENTRE	50
ANANDRATHI SHARE AND STOCK BROKER NAGPUR	01/01/2019	SKILL DEVELOPMENT	55
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1280000	902813

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully)	Version	Year of automation

software	or partially)		
LIBMAN	Fully	11.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	29586	3312092	436	121055	30022
Reference Books	6497	828178	Nil	Nil	6497	828178
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	28	37890	Nil	Nil	28	37890
e-Journals	1	3900	Nil	Nil	1	3900
CD & Video	115	Nil	Nil	Nil	115	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/01/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	160	110	150	3	3	11	39	75	0
Added	0	0	0	0	0	0	0	0	0
Total	160	110	150	3	3	11	39	75	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
2377000	1080328	2635000	1657024

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution ensures choicest allocation and utilization of the available financial resources for the maintenance and outlay of different facilities by organizing meetings of various college committees and cells constituted for this purpose. LABORATORIES: a. Record of maintenance of instruments and equipments is maintained by laboratories technicians and supervised by Heads of the departments b. Technicians are hired to calibrate, repair and maintenance of laboratories instruments and equipments. c. All the instruments and equipments are regularly cleaned, maintained by the concerned departments. d. Computerized stock entries are updated time to time. e. There are systematic disposal of every type of waste as biodegradable, chemicals and e-waste. COMPUTERS: a. Computer maintenance is done by maintenance committee regularly. b. Hardware and software are reviewed regularly and upgraded as per the requirements. LIBRARY: a. All the teachers' are asked to give their requirement of books. This list is finalized by the Library Committee and duly approved by the Principal. b. 'No Dues' certificate is made mandatory for all students before appearing in examination. c. The proper account of visitors (Student and Staff) on daily basis is maintained. d. Other issues such as weeding out of old titles is chalked out by the Library Committee. CLASSROOMS: a. A building committee is formed to look after the maintenance and upkeep of the infrastructure of the college. All the head of various departments are asked to give necessary requirements regarding classroom furniture which is duly approved by the Principal. b. The college development fund is properly utilized for the maintenance of furniture and other electrical equipments. c. The cleaning of the classrooms and the laboratories are done with the efforts of cleaning services employed on contract. d. Technicians, masons, plumbers, carpenters, painters are deputed by the management who ensure the maintenance of infrastructure. SPORTS FACILITIES: a. The college has a sports ground that is maintained and upgraded regularly. b. The indoor hall is maintained by the games and sports department.

<https://www.nabiramahavidyalayakatol.com/facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship	1668	9000678
b) International	Nil	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Remedial coaching (English)	10/10/2019	30	NMV KATOL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Carrier counselling program	Nil	100	Nil	4
2019	Carrier guidance	Nil	55	Nil	Nil
2019	Workshop on goal setting	38	Nil	Nil	Nil
2019	Building carrier with management studies	Nil	45	Nil	Nil
2019	Personality development cell	Nil	120	Nil	Nil
2020	Responsible Youth	Nil	108	Nil	Nil
2019	CET Entrance Exam	40	40	40	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	HDFC BANK	61	39
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	35	BCOM	BCOM Marathi	NABIRA MAH AVIDYALAYA, KATOL	MCOM
2019	8	BSC	BSC MICROBIOLOGY	NABIRA MAH AVIDYALAYA, KATOL	MSC MICROBIOLOGY
2019	4	BSC	BSC CHEMISTRY	NABIRA MAH AVIDYALAYA, KATOL, INSTITUTE OF SCIENCE,	MSC CHEMISTRY
2019	3	BSC	BSC CHEMISTRY	VMV COLLEGE NAGPUR, JB SCIENCE COLLEGE WARD HASHIVAJI SCIENCE COLLEGE, NAGPUR	MSC CHEMISTRY
2019	1	BSC	BSC MICROBIOLOGY	RTM Cancer Hospital, Nagpur	PG DIPLOMA Radiography
2019	2	BSC	BSC CHEMISTRY	NABIRA MAH AVIDYALAYA, KATOL, POTE COLLEGE OF ENG. AND MANAGEMENT AMRAVATI	MBA, MCA
2019	1	BSC	BSC ZOOLOGY	RTM Cancer Hospital, Nagpur	PGDMLT
2019	1	BSC	BSC ZOOLOGY	APPEX INSTITUTE NAGPUR	DMLT
2019	8	BSC	BSC MATHEMATICS	RTMNU, NAGPUR, INSTITUTE OF SCIENCE, NAGPUR MOHATA SCIENCE COLLEGE NAGPUR, NMV KATOL	MSC MATHEMATICS
2019	3	BSC	BSC PHYSICS	VMV COLLEGE NAGPUR,	MSC PHYSICS

DEPARTMENT
OF PHYSISCS
RTMNU,
KAMALA
NEHARU MAHAV
IDYALAYA,
NGP

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ELOCUTION COMPETITION	INSTITUTE LEVEL	30
RANGOLI COMPETITION	INSTITUTE LEVEL	32
MEHENDI COMPETITION	INSTITUTE LEVEL	22
NATIONAL SPORTS DAY	INSTITUTE LEVEL	80
INTER COLLEGE ELOCUTION COMPETITION	INTER COLLEGE LEVEL	6
QUIZ COMPETITION	INTER COLLEGE LEVEL	3
INTER COLLEGE SELECTION TRAILS	UNIVERSITY LEVEL COMPETITION	13
YOUTH FESTIVAL	RTM NAGPUR UNIVERSITY LEVEL	3
KUCH ARTISTIC KARO-NA COMPETITION	RTM NAGPUR UNIVERSITY LEVEL	3
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	University Color holders (Kho-Kho)	National	1	Nill	00	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute is proud of its culture driven activities and committees for students. The students are a part of planning, implementation and execution of most of academic and cultural activities. The institute has student

participation in cultural Activities, academic activities and annual events. NCC, NSS, PD Cell, and sports committees all have active involvement for students. After commencement of every academic year, fresh committees are formed on voluntary basis. Each committee has to decide its activity calendar, resources required and executes. Every academic event like Seminar, Conference, Symposium, Guest Lectures, Workshops and Alumni meet has a systematic manner of involving students at various stages of event. The students are selected by the convener, trained and work under the supervision of faculty. In Sports and Cultural Committees, students from all the faculties are selected on the basis of their interest. Entrepreneurship Development Cell takes initiative to nurture the entrepreneurial mindset of students through exposure to various skills based training activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association of college was formed under the name of ALUMINI ASSOCIATION OF NABIRA MAHAVIDYALAYA, KATOL (e-PAN AAKAA3090K) on 8/11/2019 . Several ex-students of previous batches invited for the meeting to form the association for the college. The intension of the association is to maintain a better link between the college and alumni so that regular students may be benefitted by alumni sharing of details of mutual growth, achievement and advancement in various fields. The rules and regulations of the association were formed by discussing with the gathering. The membership of the association is ₹. 100/-per year and ₹. 2000/- for life membership. Aim and objective of the association are- 1. To maintain a strong bond between the institution and its graduates through service and program offering. 2. To support financially to economically weaker students. 3. To provide guidance, advice and help to students for seeking employment in various fields. 4. To promote a sustained sense of belonging to the alma mater. 5. To participate in social, cultural and other activities for the benefits of society.

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

14000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings of Alumni Association of college are organized to discuss the issues regarding to connect more members and to help students related issues via motivational lectures.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college looks forward to continue to cater the academic needs of the students of Katol as well as to the rural students of adjoining area. For this purpose we adopt decentralized pattern with regular encouragement on the part of the management as well as the Principal. Various committees and cells have been formed which are headed by teachers as coordinators who have special inclination for cultural and co curricular activities. The IQAC is at the centre of all academic and extracurricular activities of the college and acts as a Liaoning catalyst between Principal and the Departments on the one hand

and also between the managements along with the various cells and committees. Almost every academic and cultural activities of the institute are implemented by the committee constituted to do so. This lays down the concept of decentralization. Planning done at top level is implemented with the help of various committees and thus the planned program reach to the grass-root level. All activities in the institute are planned by keeping students at the center place. Our institute always assures that students are participating actively in each and every activity may it be the academic activity like seminar or conference or it be cultural or sports activity. Senior teachers, committee coordinators and all HODs also take care to involve junior teachers in every activity to make that participative.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. Preparation of Annual Academic Calendar by each department 2. Preparation of Annual Teaching Plan is done by all teachers on semester wise based syllabus. 3. Maintenance of daily dairy
Teaching and Learning	1. Learning is made student centric and IT enabled infrastructure provides teachers to make teaching learning more effective. 2. Interactive and skill learning students are motivated and nurtured to participate in Group Discussions, Problem Solving, Case Studies, Paper Presentation, Class Seminars, field projects. 3. Wide scope creative skills like writing, cultural, and physical development are inculcate through wall papers, college magazine, Newsletter and other cultural and sports activities.
Examination and Evaluation	Continuous evaluation process adopted by each department where in different evaluative methods like Unit Tests, Student presentations, topic based assignments, problem solving, quiz, MCQs etc are taken periodically in each semester in each subject to prepare and assess the performance of students. University separately conducts the final semester examination in each session. Assessments carried out on the offline screen by the teachers.
Research and Development	1. Students participate in the Science Quizzes, Seminars, Poster Presentation and Power Point Presentation to develop scientific tempers among them. 2. The Principal of

our college motivates and monitors the research process of the faculty and students. 3. Institute runs major and minor research project which and contributes to generate the high quality scientific data. 4. The Principal of the college motivates and monitors the research activity of the faculty and students. The Principal investigator is given complete autonomy and freedom to conduct his research, procure necessary books, journals, instruments, chemicals etc and also appoint an Assistant Researcher/Research fellow. 5. The Institution organizes regularly guest Lecturer of experts and scientists on scientific topics that are currently trending in the research areas.

Library, ICT and Physical Infrastructure / Instrumentation

Teaching learning methodology improved with the enhancement of Technology. Class rooms are equipped through installment of LCD for special lectures, power point presentations and seminars. Most of the Science labs are equipped with Audio Visual presentations and interactive teaching. Teachers communicate with students through whatsapp groups and emails. The institutional departments are connected by internet. Hardware and software are regularly updated for the use of staff and students. A library Advisory Committee headed by the Principal and representative members of all faculties along with the Head Librarian and the IQAC Coordinator meet. periodically to discuss policies to improve library facilities and equipment.

Human Resource Management

The Management chooses the best of candidates for the post of teaching while recruitment. The norms and guidelines formulated by Government of Maharashtra, UGC regulations and management standards are followed for the appointment of teaching and nonteaching staff. Senior faculty members and the best Performers are accordingly made in charge of responsible and important academic functions like special cells in the college. The Institution also encourages its teachers to attend capacity building training programs for enhancing their academic expertise

Industry Interaction / Collaboration

Skill development and Personality Development Program conducts various

industry interactive talks and also arranges field visits along with Panel Discussion by experts from industry. Students of the MBA M COM AND MSC and other Post Graduate departments are sent on internships/projects to become expertise and thus our students get exposure to industry. The college alumni are regular visitors to the college for Interactions with students. Career Guidance cell regularly arranges counseling sessions for the final years degree students prior to the campus.

Admission of Students

College Admission committee discusses all the new guidelines from the university in each years and follows the university schedule for the process of admission. Merit list of the students is displayed which observed includes the policy of reservations while admitting students. Admission to the PG students is done online as per the university scheduled. Students are given fair chance to be admitted in the college and the economically weaker students have direct access to quite a few govt schemes of scholarship while seeking admission as well as to pursue their chosen course.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>For up gradation of institution, CDC meetings are for planning are hold each year. As per the academic planning CDC sanctions the related required funds for the special need. Technological Development is executed with recent need of institution. Maintenance and utilization of computers, CCTV cameras, e-gadgets are used for administrative work, teaching and learning are purchased if necessary.</p>
<p>Administration</p>	<p>Administration department is the soul of any institution. It oversees all other departments of institution. It plays a significant role for managing all activities like students management system, library management system, examination management system, reports, etc through its software. CMS MASTER Software helps in office management.</p>
<p>Finance and Accounts</p>	<p>The institution has separate software for account propose which manages all kinds of accounts. The salary is disbursed to the faculties on online</p>

	through this system. It gets its data from relevant system of the institution such as admission, examination, administration, etc. account creation and maintenance which is done through these modules like various incomes and expenditure account.
Student Admission and Support	Institute admission information offline prospectus and website provide details of courses conducted in the Institution, Total Approved seats, Details of approved seat,s subject wise Academic information, module provides details of students enrolled and students availing scholarship. Administration software helps to manage the entire process.
Examination	Each semester wise UG and PG examination conducts with the online paper delivery system in each day with confidential password. University provided software used to download the examination paper and same circulated to the students before the time of examination. This new technology of delivery system prevents the leak of paper like malpractices on the examination center.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Shri R. K. Ingole	One Day State Level Workshop On IPR	Arts, Commerce and Science College, Arvi, Dist - Wardha	250
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Teachers meet (Physics)	NA	18/02/2020	18/02/2020	8	2

2020	NA	One day workshop on Excel for administrative staff	03/01/2020	03/01/2020	5	40
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Week Faculty Development Programme on Jamol Application	2	08/05/2020	14/05/2020	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
long and short term loan facility through cooperative society	long and short term loan facility through cooperative society	Economically weak students are identified and concession was given to them in admission fees, tuition fees, etc. Besides these some faculty members also help the financially weak students to purchase uniforms, books and stationary and to get bus pass.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit is conducted at two levels. An internal audit by a private auditor and two others by the Joint Directors Office and accountant generals office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. T. L. Jagadale	200000	Yoga center Infrastructure

development

[View File](#)

6.4.3 – Total corpus fund generated

28460399

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Committee appointed by Principal
Administrative	No	NA	Yes	Committee appointed by Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Meet was organised to discuss the issues related to overall progress of their wards. 2. Parents involve in various cultural activities 3. Parents are invited in endowment prize distribution program. 4. Parents are invited on the occasion of Independence Day program and Republic day program as a special appearance.

6.5.3 – Development programmes for support staff (at least three)

1. Covid-19 precaution camp was organised for the staff. 2. Yoga For Your Health workshop for non- teaching staff. 3. State Level Workshop on Fundamental Intellectuals property rights and plagiarism. 4. One day workshop on Right to Information Act.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Institute process the documents related to the appointments of teaching and non teaching staff 2. National seminar in English organized 3. IQAC motivates and guides to the teachers to submit the proposal for seminars , RUSA and Scheme for Trans disciplinary Research for financial supports. for India's Developing Economy (STRIDE).

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Right to information Act	14/01/2020	14/01/2020	14/01/2020	45
2020	One day workshop on fundamentals	29/02/2020	29/02/2020	29/02/2020	161

	of IPR and Plagiarism				
2020	Soft skill program for students	17/03/2020	17/03/2020	17/03/2020	110
2019	Building carrier with management education for professional students	10/08/2019	10/08/2019	10/08/2019	80
2020	Initiative for farmers for preparation of Biofertilizer	01/01/2020	01/01/2020	01/01/2020	40
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Program on Responsible Youth	17/02/2020	17/02/2020	74	30
International Women's day	11/03/2020	11/03/2020	46	22
Guidance program on entrepreneurship development	28/02/2020	28/02/2020	110	90
Analysis of UNION budget 2020	12/02/2020	12/02/2020	20	35
UNNATI and Sanskar workshop	13/01/2020	13/01/2020	18	10
Students induction program	25/08/2019	25/08/2019	200	110

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Energy Audit has been carried out in the institute to study the energy management. We have compiled a list of possible actions to conserve and efficiently utilize our scarce resources and identified their savings

potential. 2. Green audit of the institute has been conducted through the expert members to improve environmental and economic performance and reputation with reducing wastages and operating costs. 3. As per our previous year decision, solar panel street light are installed at various places in campus. 4. Plastic free campaign within the campus was organized. 5. Compost fertilizers are generated through the tree foliage from the campus. 6. All the rooms/offices/administrative buildings/and campus street lights are replaced with the LED to save electricity and minimize the economic burden of the institute. 7. Oxygen park is established with plantation of various plants species in garden and at all other possible places in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	8
Rest Rooms	Yes	8
Provision for lift	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	200	27/04/2020	1	Distribution of groceries packets to needy and poor people	We tried to reduce the burden of food search for the poor and needy people. During pandemic period many people were suffering from the food and household items. Groceries packets were distributed.	200
2020	1	1	17/04/2020	1	Stress relief	Due to COVID 19	16

					and meditation	PANDEMIC employees facing too much stress and depression. Meditation camp for them to Stay Away From Anxiety and Depression was organized .	
2020	1	20	21/03/2020	1	Distribution of sanitizer to local people	To improve the personal hygiene and to protect from COVID 19 infection .	40
2019	1	1	01/05/2019	1	Pani foundation	Local problems about the water	55
2019	1	1	12/12/2019	1	Protest Rally	To raise voice against RAPE and Murder	1500
2020	1	1	12/02/2020	1	Union budget 2020	To analyze budget 2020	55
2020	1	1	17/06/2020	1	Essay competition	To create awareness about COVID-19 in society.	108
2020	1	13	10/04/2019	1	Awareness program for tribal people	Information about the covid 19 and its infection	13

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Parents	16/06/2020	<p>1. Parents and guardian are requested to make it convenient to contact the subject teachers and principal to know the progress of their wards attendance and behavior.</p> <p>2. Your cooperation and suggestion are welcome which alone can help us improving academic tone and discipline of our college.</p> <p>3. Institution arranges the parents teachers meet every year and notice of the same circulated accordingly.</p> <p>4. Parents are requested to attend the parent-teacher meet to solve their wards related queries.</p>
CODE OF CONDUCT FOR STUDENTS	16/06/2020	<p>1. Every student shall wear clean, neat and formal dress, and follows the dress code assigned by the college.</p> <p>2. During class hours a student cannot go out of the classroom without the permission of the concerned teacher. The use of mobile phones is strictly prohibited in the college campus. Students who violate this rule will have to face disciplinary action.</p> <p>3. The college expects students of both sexes to foster a healthy and decent relationship both on campus and off campus. The very spirit of co-education lies in facilitating such a relationship. Any behavior contrary to this spirit is deemed unlawful and punishable.</p> <p>4. During leisure hours, students are advised to use the library, and e- library</p>

		<p>centre. 5. During leisure hours girl students should go to the rest room or library. They should not stay in the classrooms. 6. Students should handle the furniture and other properties, infrastructure etc with care. Damage to the furniture and infrastructure other will lead to penalty or suspension from college.</p>
<p>Code of conduct for teachers</p>	<p>16/06/2020</p>	<p>1. Every Teacher shall fulfill his/her duties efficiently and attentively to match with the academic standards and performance norms laid down by the College Management. 2. Every teacher shall update his/her knowledge and skills to equip himself/herself professionally. 3. Every teacher shall accomplish himself/herself with absolute dignity and decorum in his/her dealing with the superiors, colleagues and students every time. 4. No teacher shall absent himself/herself from duties at any time without prior permission from the Principal. 5. No teacher shall associate with any political party or take part in any other organizational actively, which is not in line with the duties and ethics of the teaching profession. 6. No teacher shall incite, provoke or instigate any student or any other member of the staff into any form of action against the College Management, or that seeks to disrupt the academic activities of the College. 7. Every teacher in the service of</p>

		<p>the College shall at all the time strive for academic excellence in the discharge of his/her duties and conduct himself/herself in the manner of a perfect role model for others to emulate. 8. The College Management may, however, at its sole discretion provide an opportunity to the teaching staff for presenting his/her case through a personal hearing before taking a final decision. The decision of the College Management will be final and binding to any individual or forum.</p>
<p>CODE OF CONDUCT FOR NON-TEACHING STAFF</p>	<p>16/06/2020</p>	<p>The following traits are expected from non teaching staff 1. The staff must report to duty at least 10 minutes in advance. 2. The staff should follow the rules and regulations of the institution. 3. The staff must be computer literate. 4. The staff should respect and maintain the hierarchy in the administration. 5. All should complete their duties efficiently and in a timely manner. 6. The staff should maintain honesty, integrity, fairness in all activities in the institution. 7. The staff should exercise self-discipline and restrain at all times and deal positively with staff, students and the general public. 8. All must not disclose official secrets, harm, expunge, conceal, alter or forge official documents / receipts. 9. The staff must not intercept or misappropriate college money. 10. The staff should not be absent from</p>

		duty without prior permission of the concerned authority. 11. The staff should avoid social networking sites such as Facebook, Whatsapp, computer games etc. during working hours.
Code of Ethics for Principal	16/06/2020	<p>1. Chalk out a policy and plan to execute the vision and mission. 2. Ensure that the staff and students are aware of rules, policies and procedures laid down by the college. 3. Recommend and forward communication to the authorities. 4. Monitor, manage and educate about the administration of the institution and take remedial measures / action based on the stakeholder's feedback. 5. Execute any other qualitative and quantitative work for the welfare of the institution. 6. Listen to the students' ideas and set a supportive tone. 7. Be fair in his disciplinary actions for all the members of faculty, non-teaching staff and students. 8. Empower all his staff and students to reach their maximum potential. 9. Carry himself with the highest integrity and he has to exhibit outstanding and strong leadership skills.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
TREE PLANTATION	14/07/2020	14/07/2020	153
SWACCHA BHARAT ABHIYAN	19/09/2019	19/09/2019	60
BLOOD DONATION CAMP	04/02/2020	04/02/2020	80
PANI FOUNDATION (Water	01/05/2020	01/05/2020	55

conservation)			
UNNATI AND SANSKAR WORKSHOP	13/01/2020	13/01/2020	28
GUEST LECTURE ON RESPONSIBLE YOUTH	17/02/2020	17/02/2020	104
CELEBRATION OF WORLD ENVIRONMENT DAY (QUIZ COMPETITION))	05/06/2020	05/06/2020	366
SHIVAJI JAYANTI CELEBRATION	19/02/2020	19/02/2020	33
REPUBLIC DAY CELEBRATION	26/01/2020	26/01/2020	210
International womens day celebration	11/03/2020	11/03/2020	60
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Drive. 2. Plastic free campaign within campus. 3. Oxygen Park 4. Regular use of organic waste in campus to generate compost. 5. Rain water harvesting 6. Green audit and Energy audit has been done.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

RED 50: 'Blood can save lives' Educating students about blood donation and through them their parents and society is what our institution has been doing for years . Every year our institute organises 3-4 blood donation camps in order to collect 50 to 60 litters of blood. Blood is supplied to blood bank which assures to donate free in life threatening situations for our students and needy people within the Katol taluka. Our college motivates all the teachers, nonteaching staff and students including NSS, NCC, and sports. This activity generally involves more than 100s donors in the camp. This way we collect about 50 litres blood every year. All the donors are awarded the blood bank certificates and records are also maintained by the institution about the donors and collected blood. In near future we plan to increase this capacity by awareness up to the 100 litres (RED 100). YOGA FOR ALL: Yoga uses breathing techniques, exercise and meditation. It helps to improve health and happiness. Yoga has the power to calm the mind and strengthen the body. Institution has started the Yoga course "Diploma in Yoga teachers" in 2008. The course not only creates the expertise in the most important health field but also generates awareness of yoga and its health benefits among the students. Every year 25 to 30 students from various states of India get admission in diploma course through online mode. Yoga centre in college also conducted the special yoga session under the YOGA THERAPY activity to treat the people who have suffered from different diseases. To increase the efficiency and to reduce the work stress special session are conducted for the teaching and non-teaching employee of the college. Yoga for all is now implemented among students to get it as a part of daily routine activity. The Institute is planning to apply for the regular undergraduate course in Yoga.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nabiramahavidyalayakatol.com/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute caters the rural population in Katol tahsil and hence we are focused on including the economically weaker segment. Students in to the mainstream. In order to implement this inclusiveness the institution not only disseminates various government scheme like scholarship of economically backward students but earning with learning for payment of fees of very needy students has been also setup. We provide hostel facility for the girl students who are economically weak. We also arrange remedial classes for weaker students. Program like classroom seminars, students projects, essay writing competition, poster competition are also organized. The institution especially addresses the needs of the divang students by providing physical facilities as well as academic support. NSS, NCC and physical education department organized several activities in order make our students all-rounder.

Provide the weblink of the institution

<https://www.nabiramahavidyalayakatol.com/mission-vission/>

8.Future Plans of Actions for Next Academic Year

The Future Plan of Actions of our College is as under: 1. To seek permission from the government and the university to recruit teaching and nonteaching faculty against vacant post. 2. To installed solar panels on the roofs of all building in the campus. 3. To go for double storey canteen building in the place of old one. 4. To seek financial assistance from funding agencies for the research related programme and renovation of the existing Hall in to acoustic auditorium, indoor stadium, 5. To apply for post graduate courses in Zoology, Botany and Yoga. 6. To start research centres in various department.